

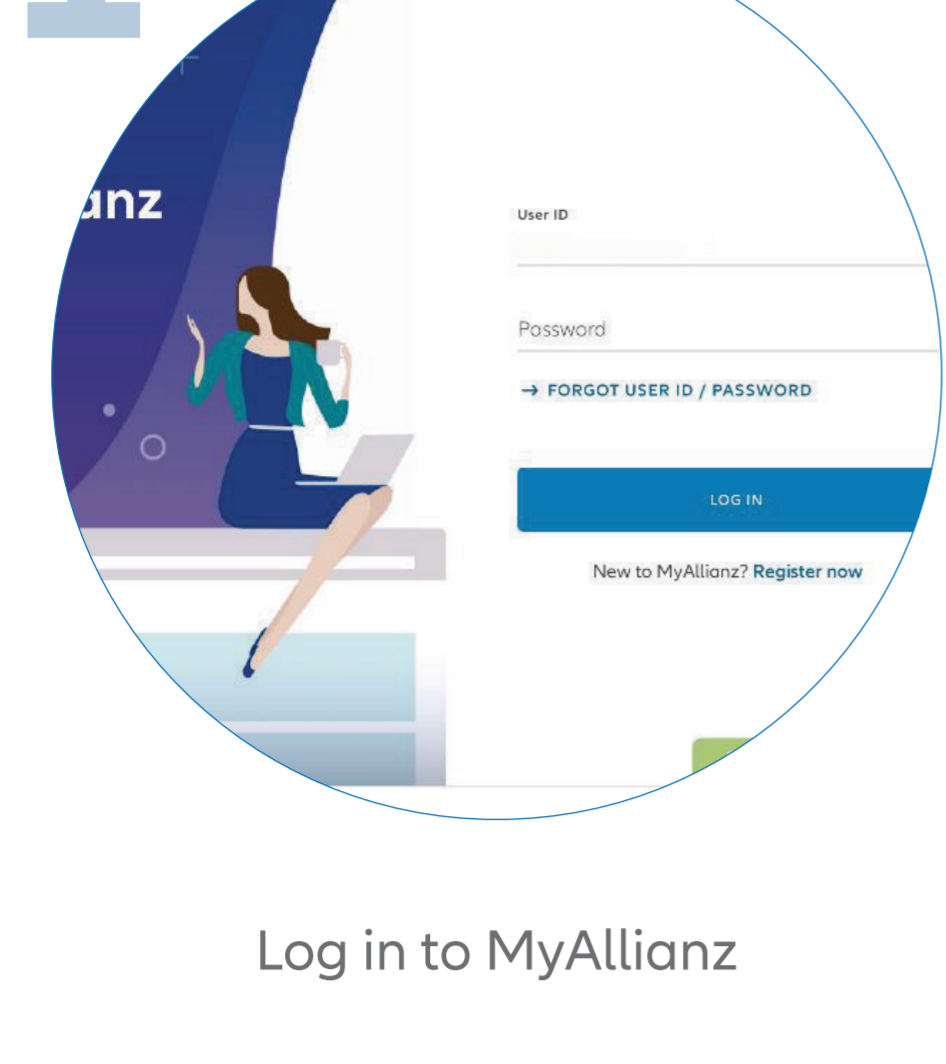
MyAllianz User Guide

Steps to update contact details on MyAllianz (email address, mobile no. and mailing address*)

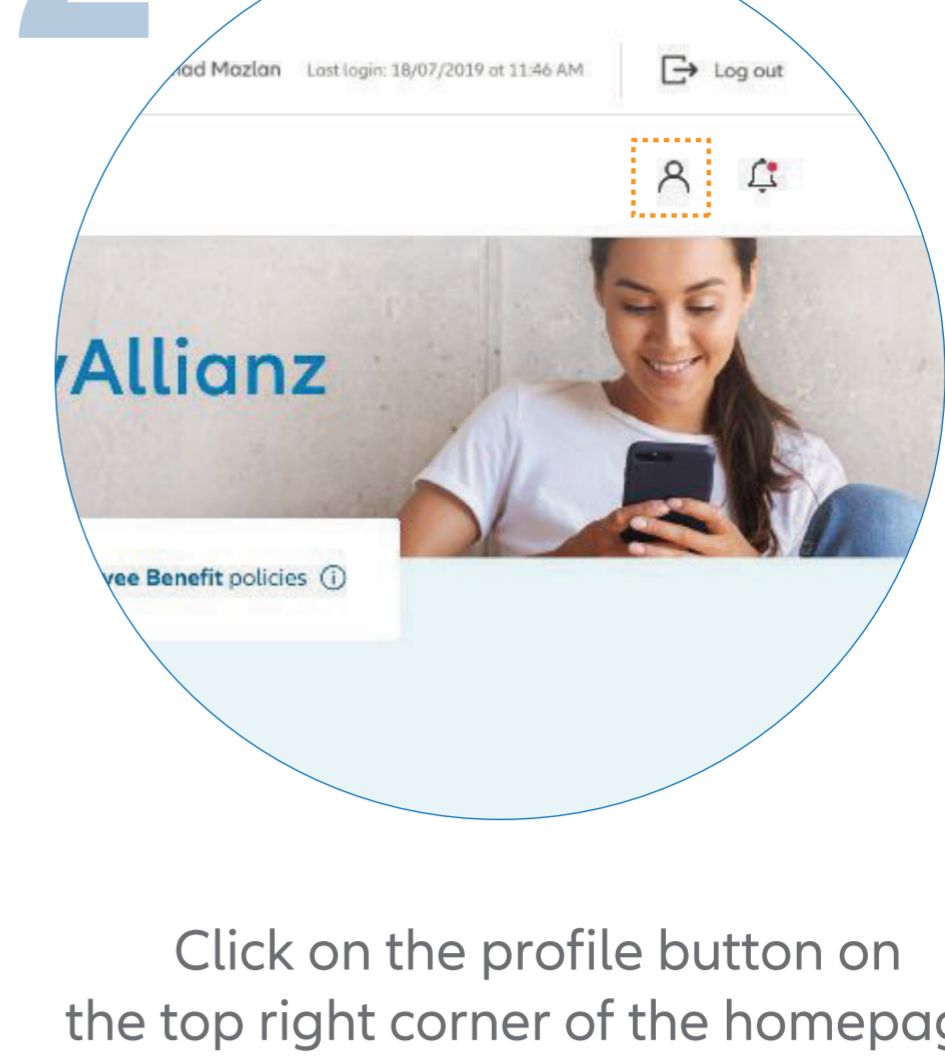
在 MyAllianz 更新联络资料的步骤 (电子邮件地址、手机号码和邮寄地址*)

* Update of mailing address function not available for Allianz General policies on MyAllianz
在 MyAllianz 没有设置更新 Allianz General 保险邮寄地址的功能

STEPS TO UPDATE EMAIL ADDRESS / MOBILE NO. 更新电子邮件地址 / 手机号码的步骤



Log in to MyAllianz
登录 MyAllianz。

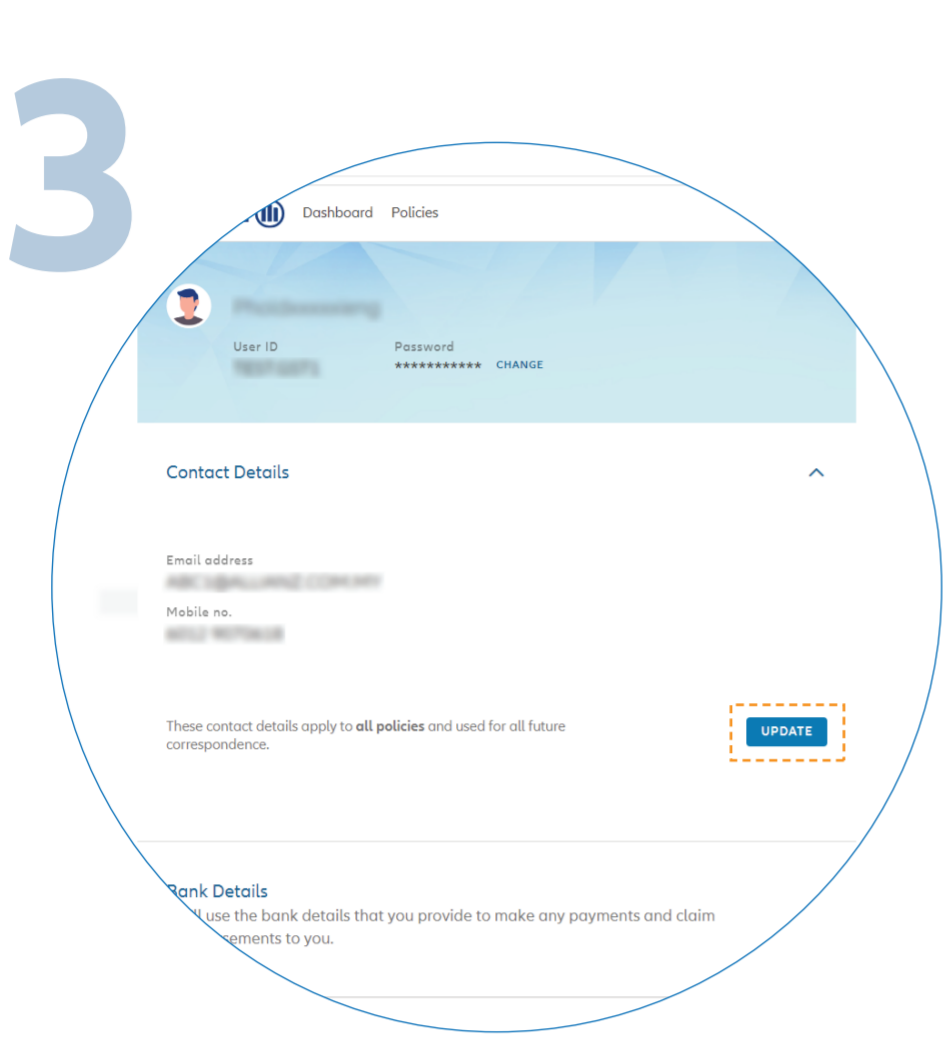


Click on the profile button on the top right corner of the homepage.

For Allianz General policies, you may also update your email address and mobile number on the individual policy page.

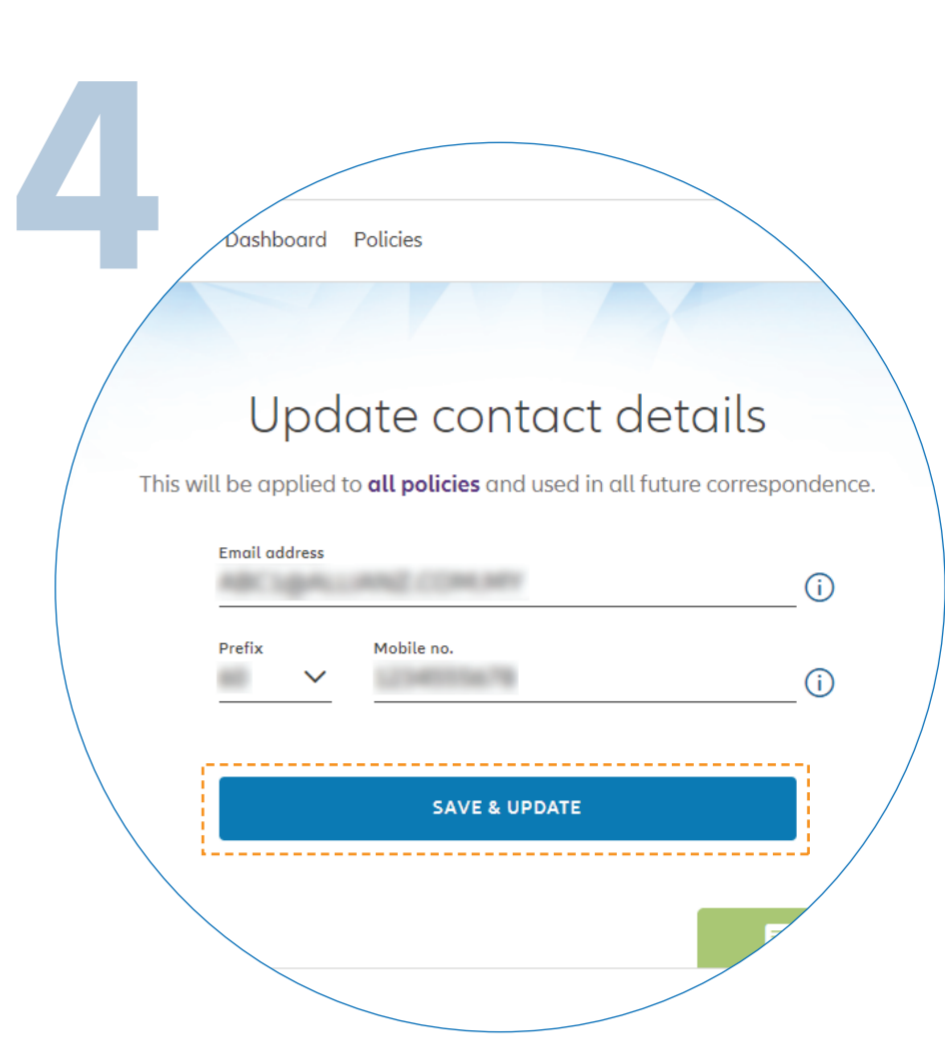
点击位于主页右上方角的客户资料图标按钮。

对于 Allianz General 保险, 您也可以在个人保单页面上更新您的电子邮件地址和手机号码。



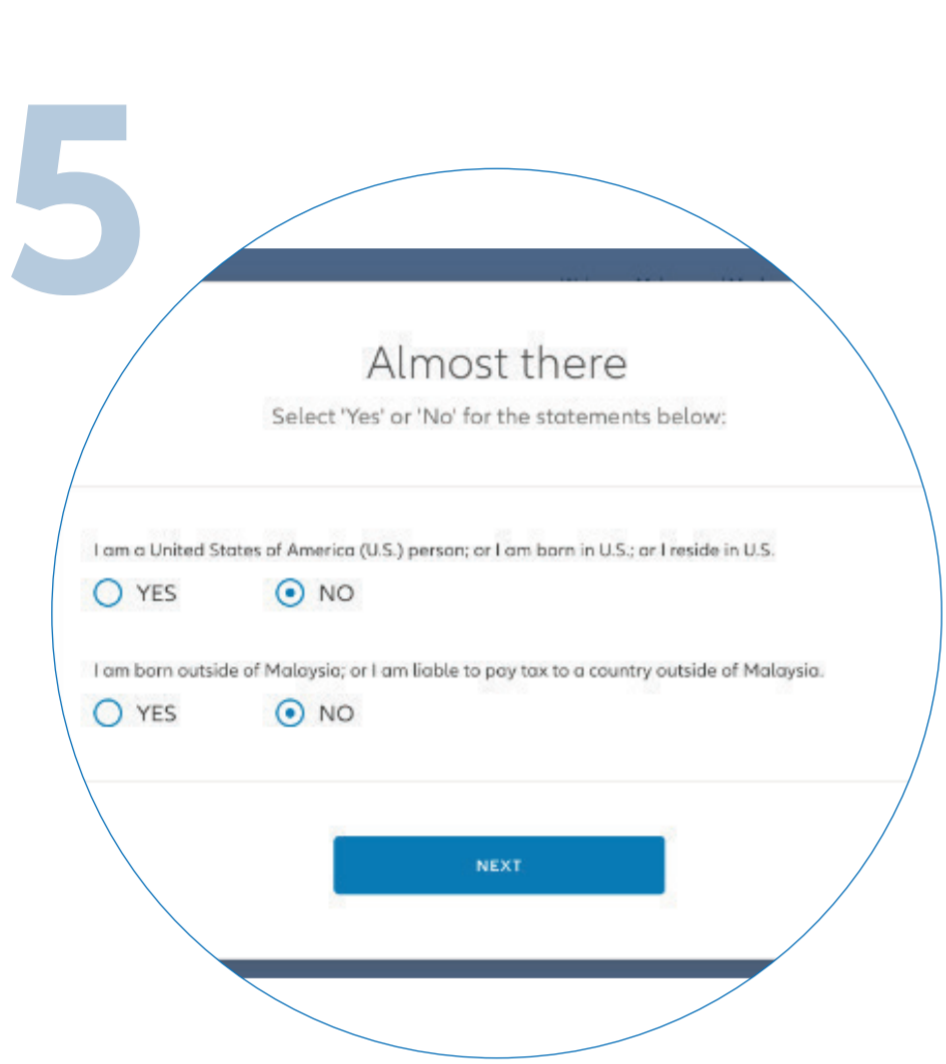
To update your email address / mobile no., click 'UPDATE'.

请点击 'UPDATE' 以更新您的电子邮件地址 / 手机号码。



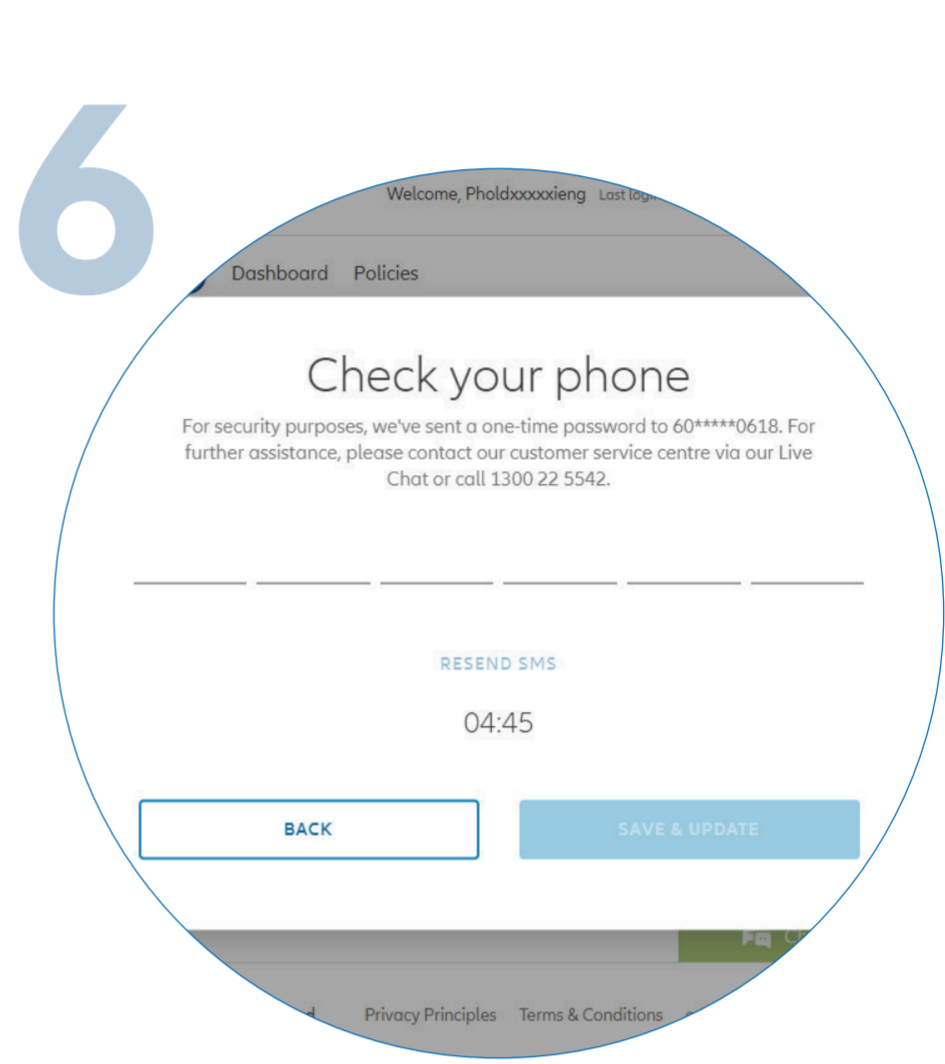
Enter your new email address / mobile no. and click 'SAVE & UPDATE'.

输入您新的电子邮件地址 / 手机号码后点击 'SAVE & UPDATE'。



Answer the 2 mandatory questions and click 'NEXT'.

回答2道强制性问题, 然后点击 'NEXT'。

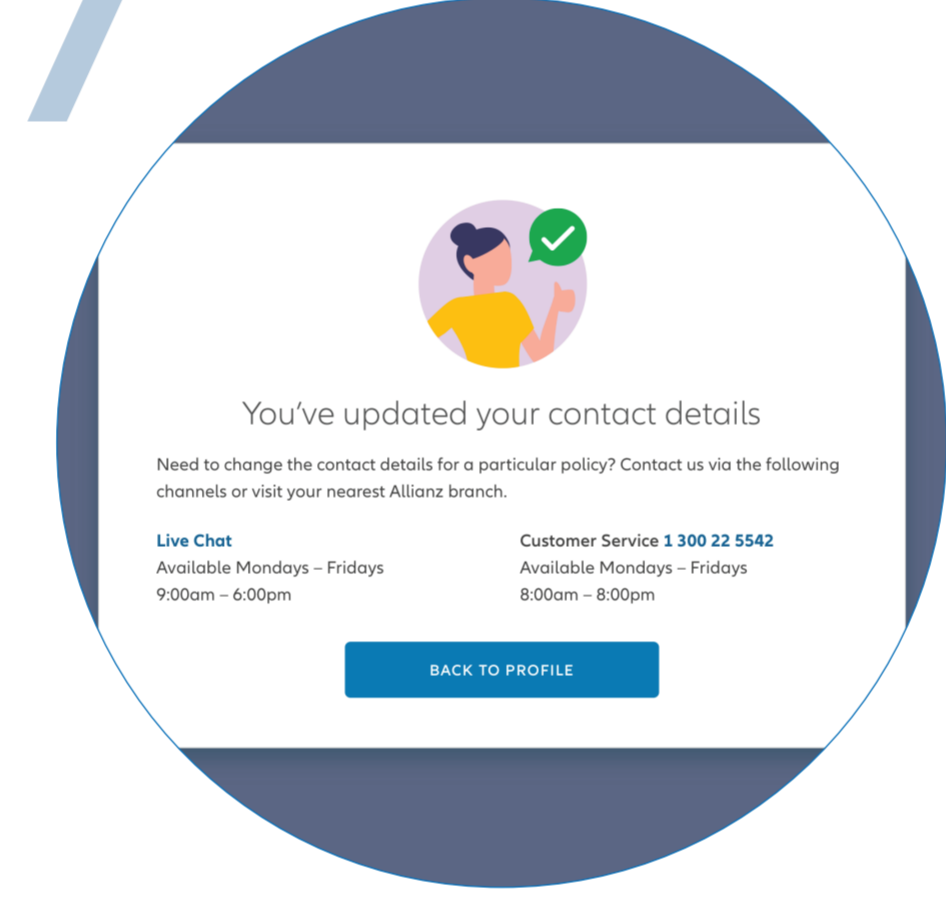


Next, you will receive a temporary password via SMS. Enter the temporary password and click 'SAVE & UPDATE'.

If you did not receive the SMS after 5 minutes, click 'RESEND SMS'.

接下来, 您将收到一封内附临时密码的短信。请输入您的临时密码, 接着点击 'SAVE & UPDATE'。

若您5分钟之后仍未收到短信, 请点击 'RESEND SMS'。



You have successfully updated your email address / mobile no.

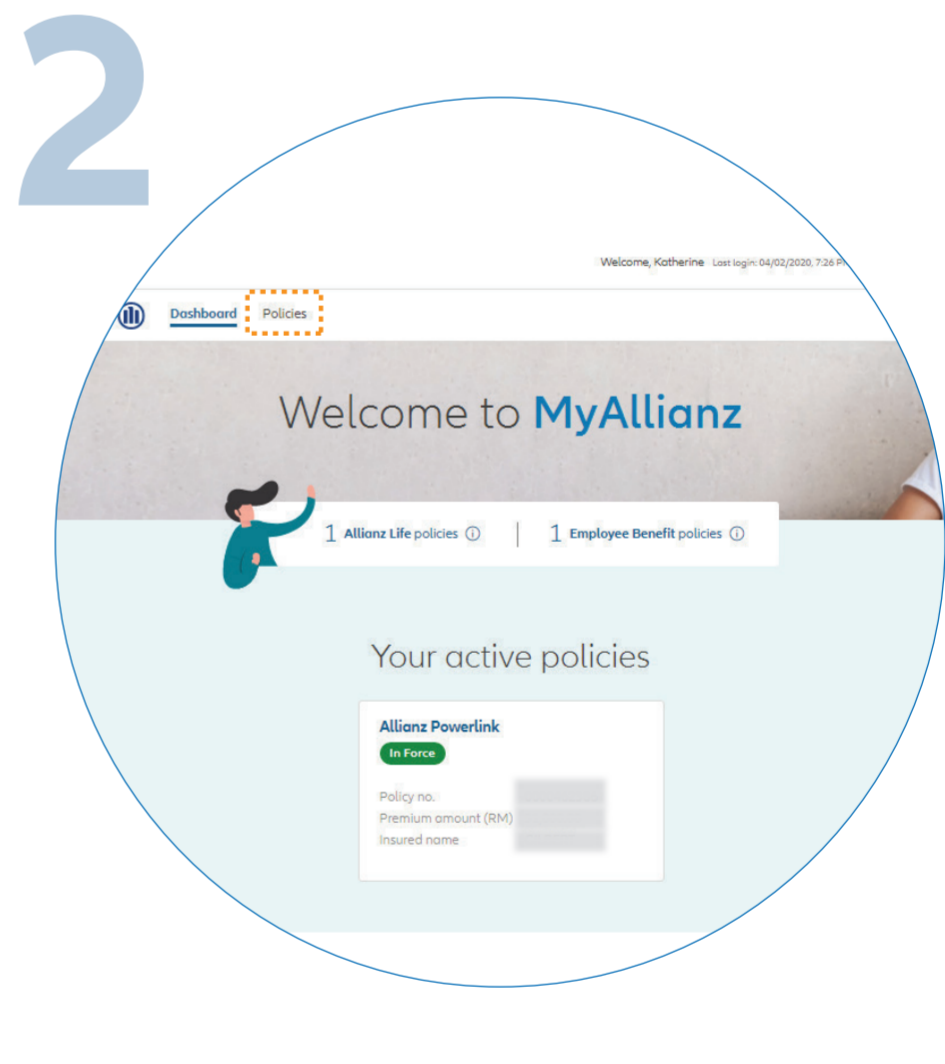
您已成功更新您的电子邮件地址 / 手机号码。

STEPS TO UPDATE MAILING ADDRESS* 更新邮寄地址的步骤*

* Update of mailing address function not available for Allianz General policies on MyAllianz
在 MyAllianz 没有设置更新 Allianz General 保险邮寄地址的功能



Log in to MyAllianz
登录 MyAllianz。



Click 'POLICIES' on the top left of the homepage.

点击首页顶部的 'POLICIES'。



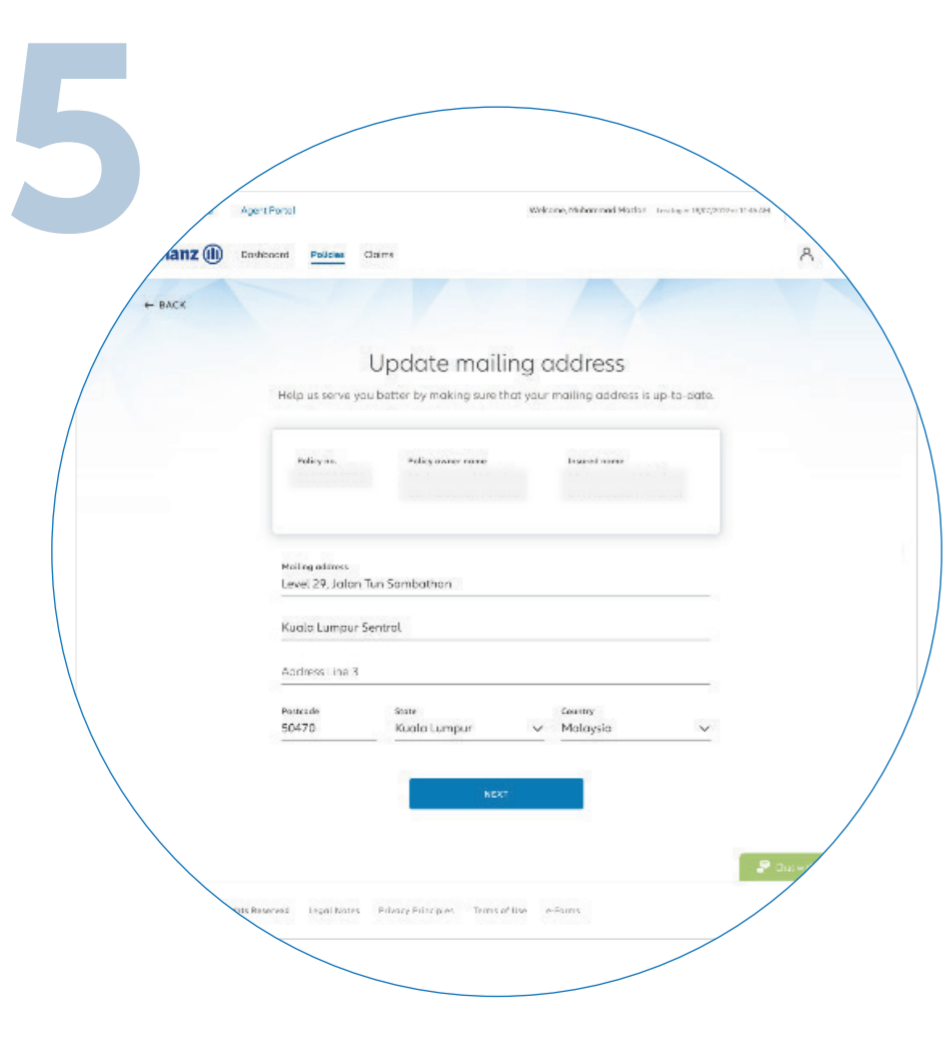
Select the policy you want to update.

选择您想要更新的保单。



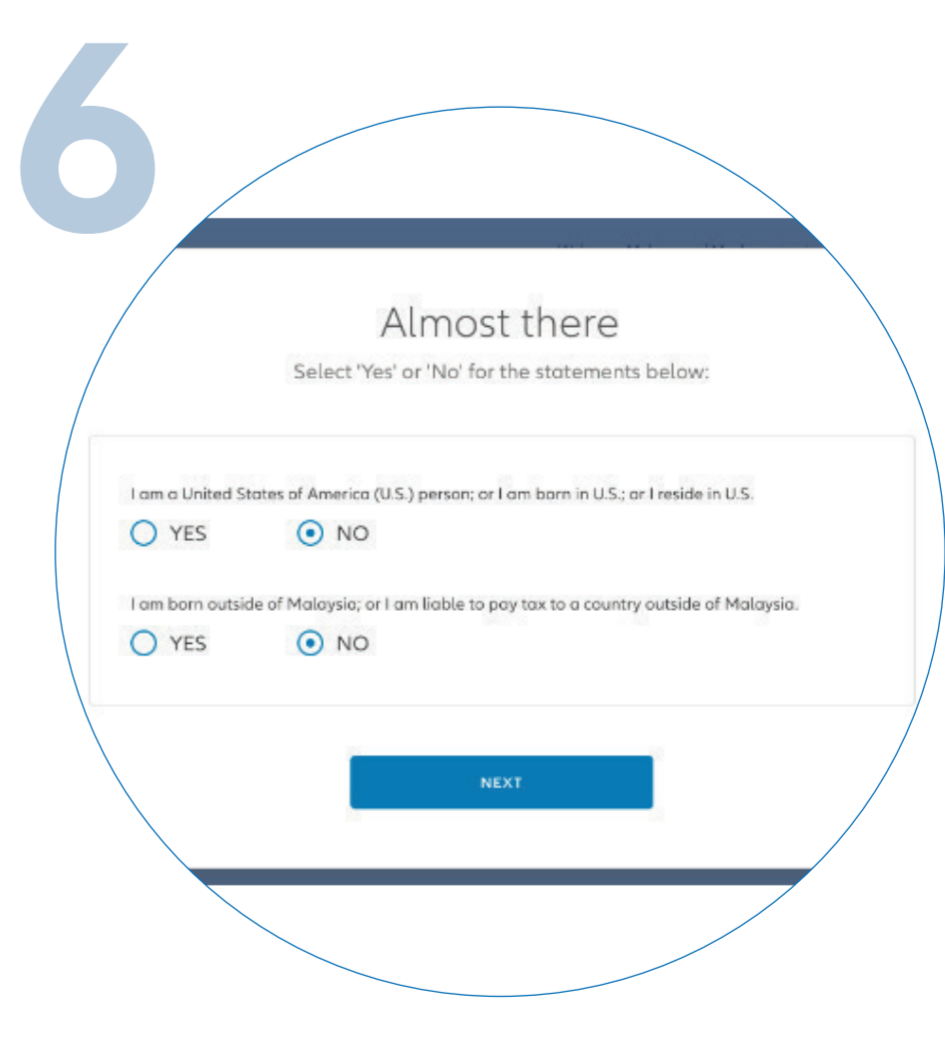
Go to the 'MAILING DETAILS' section and click 'UPDATE'.

在 'MAILING DETAILS' 的部分, 点击 'UPDATE'。



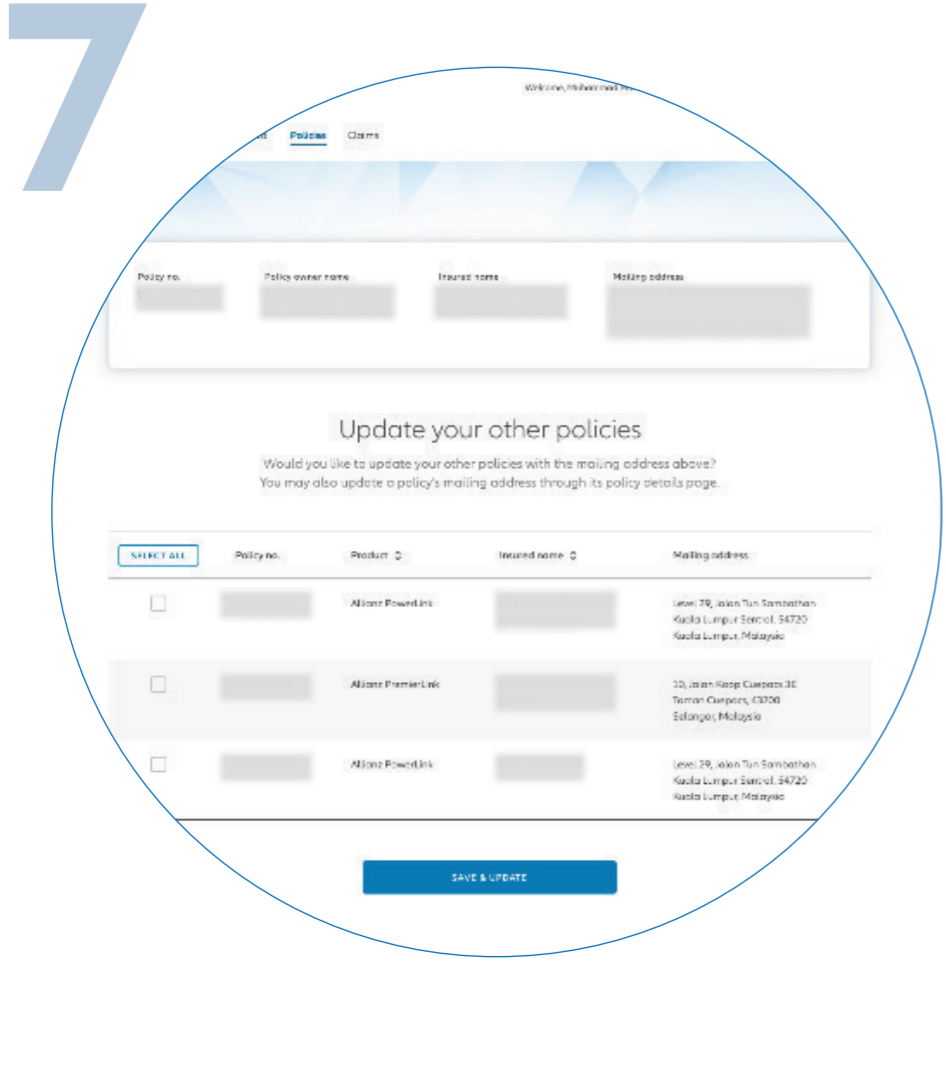
Enter your new mailing address and click 'NEXT'.

输入新的邮寄地址后点击 'NEXT'。



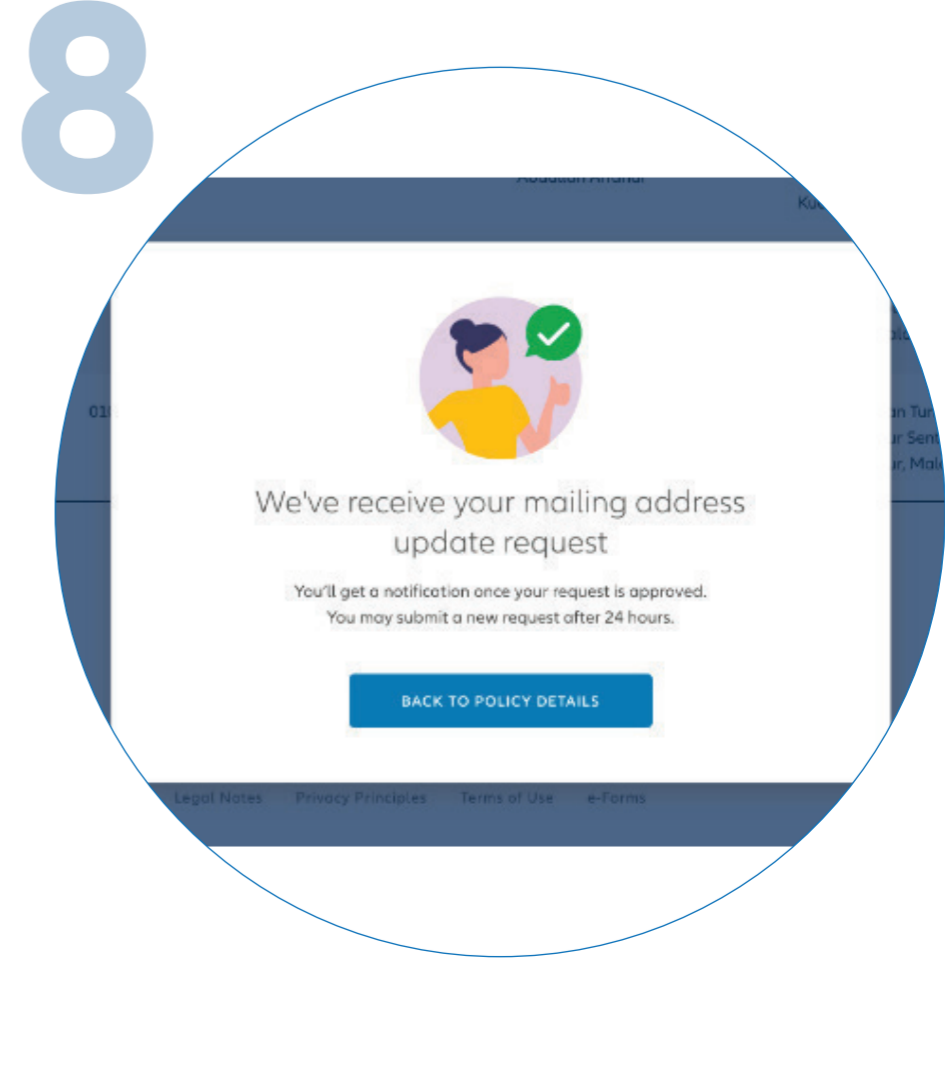
Answer the 2 mandatory questions and click 'NEXT'.

回答2道强制性问题, 然后点击 'NEXT'。



Select other policies you want to update and click 'SAVE & UPDATE'.

若您想一并更新其他保单的邮寄地址, 选择相关保单后点击 'SAVE & UPDATE'。



Your request will be processed and you'll receive a notification on MyAllianz once it is approved.

您的请求将被处理, 在 MyAllianz 批准后将收到通知。