

MYALLIANZ USER GUIDE

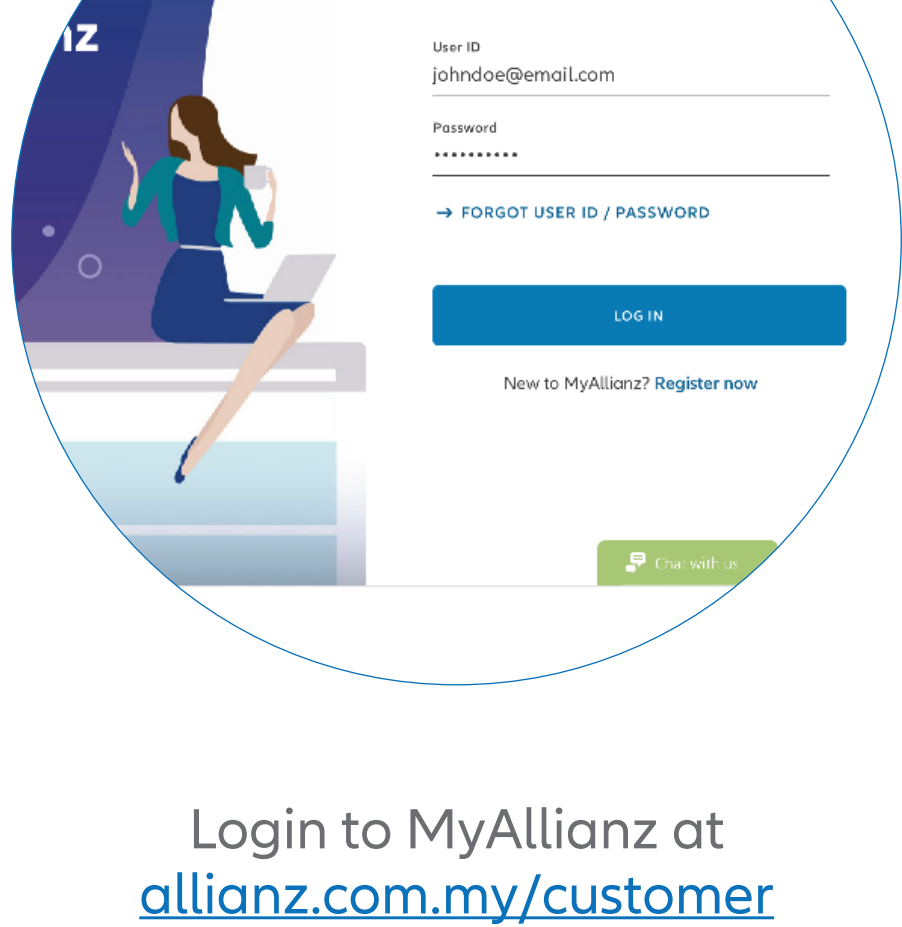
Steps to manage debit/credit card details for recurring auto pay (direct debit authorisation) on MyAllianz (Add, update or remove debit/credit card details)

在 MyAllianz 管理转账/信用卡资料以进行定期自动付款 (自动扣账授权) 的步骤 (添加, 更新或删除转账/信用卡详细信息)

STEPS TO ADD DEBIT/CREDIT CARD DETAILS

添加转账/信用卡资料的步骤

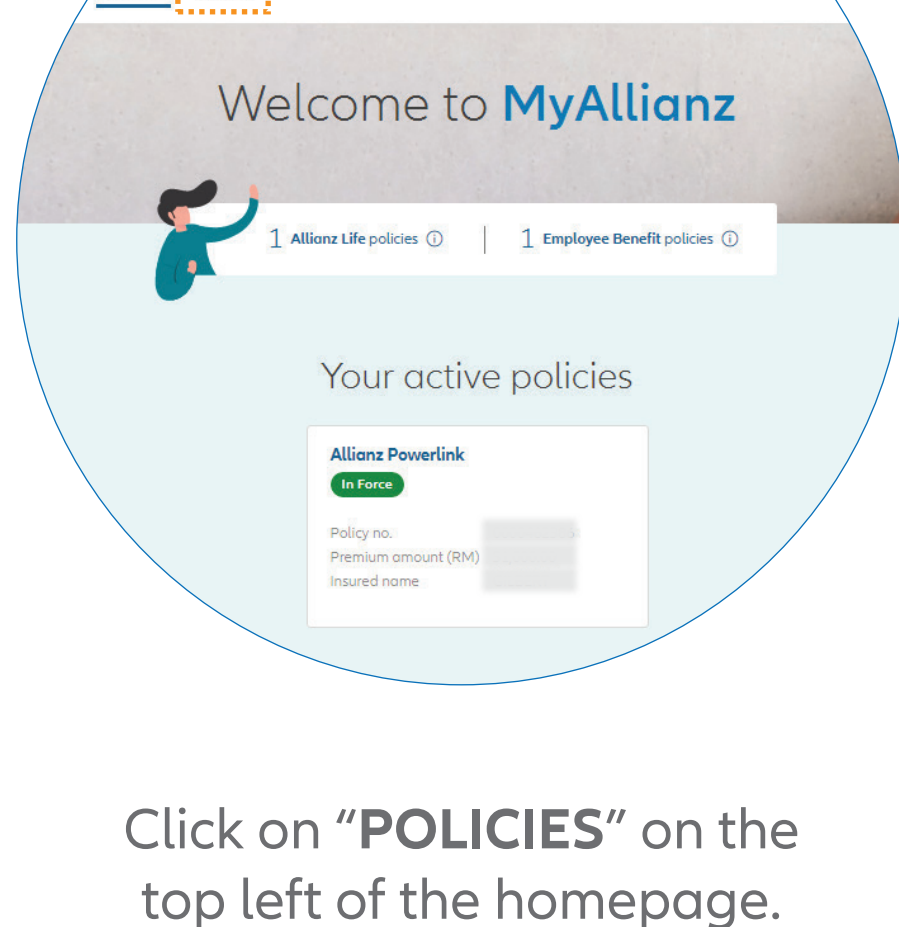
1



Login to MyAllianz at allianz.com.my/customer

请到 allianz.com.my/customer 登录 MyAllianz。

2



Click on “**POLICIES**” on the top left of the homepage.

点击首页顶部的 “**POLICIES**”。

3



Select the policy which you would like to add your debit/credit card for recurring auto pay.

选择您要添加转账/信用卡以定期自动付款的保单。

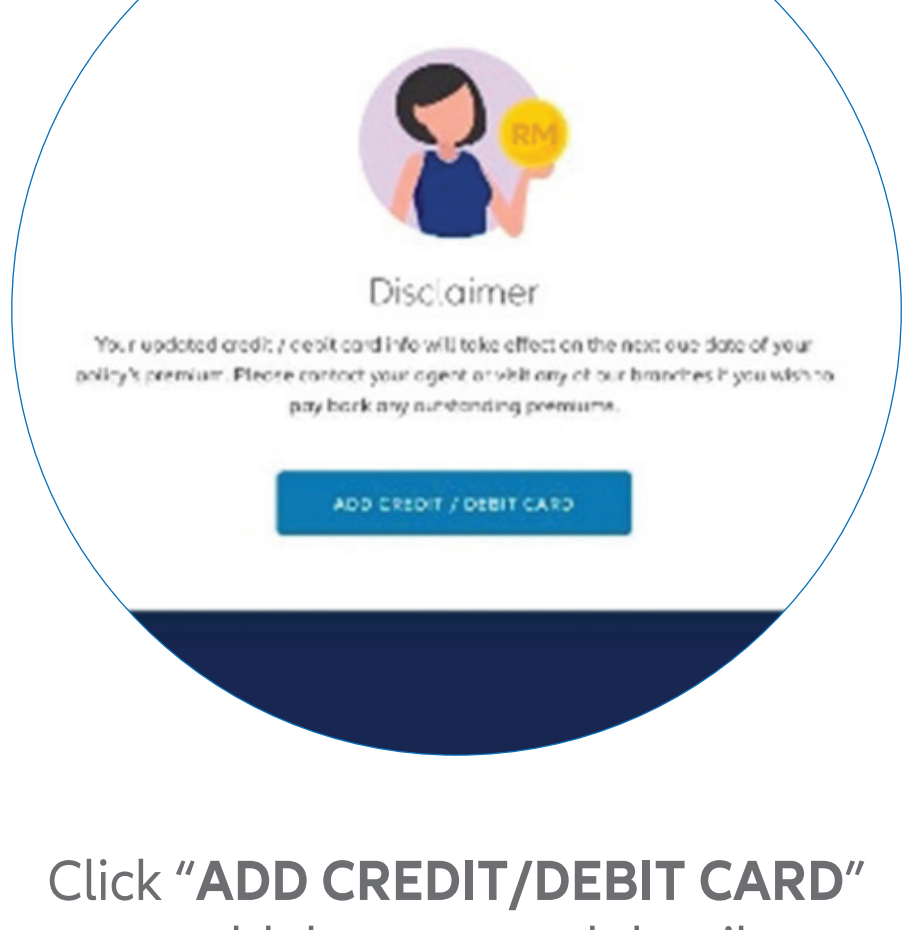
4



Click “**ADD**” in the “**Payment Method**” section.

在 “**Payment Method**” 的部分, 点击 “**ADD**”。

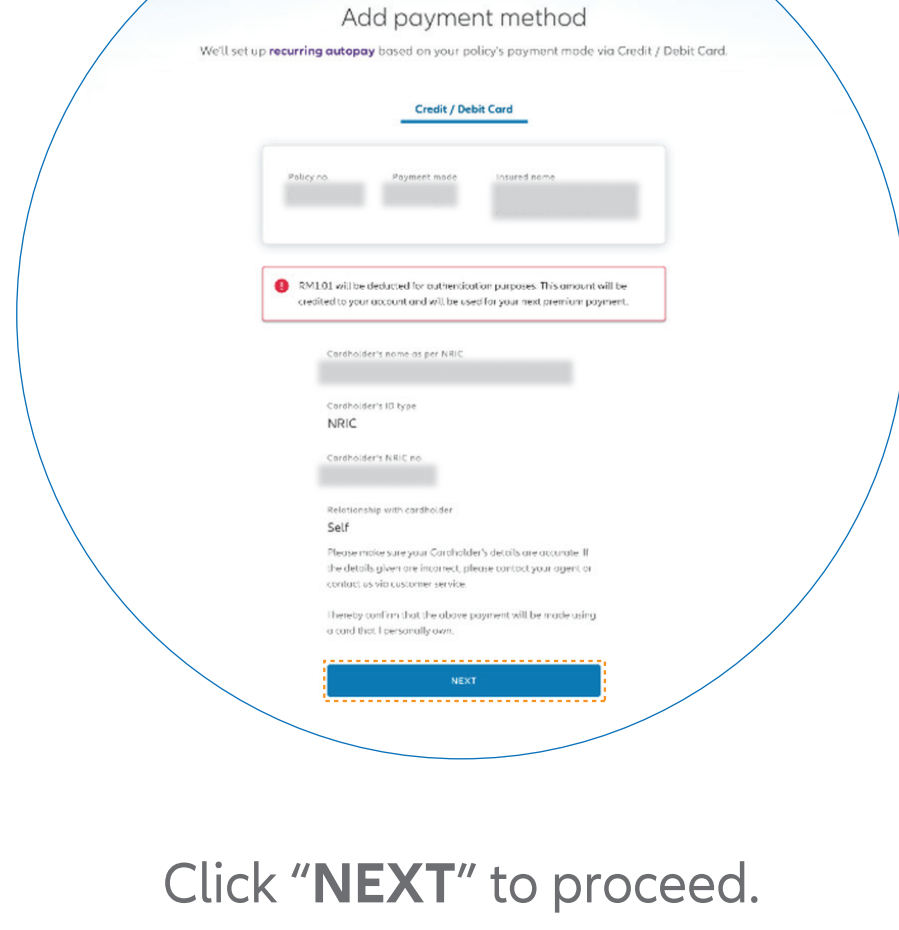
5



Click “**ADD CREDIT/DEBIT CARD**” to add the new card details.

点击 “**ADD CREDIT/DEBIT CARD**” 以添加新的转账/信用卡详细信息。

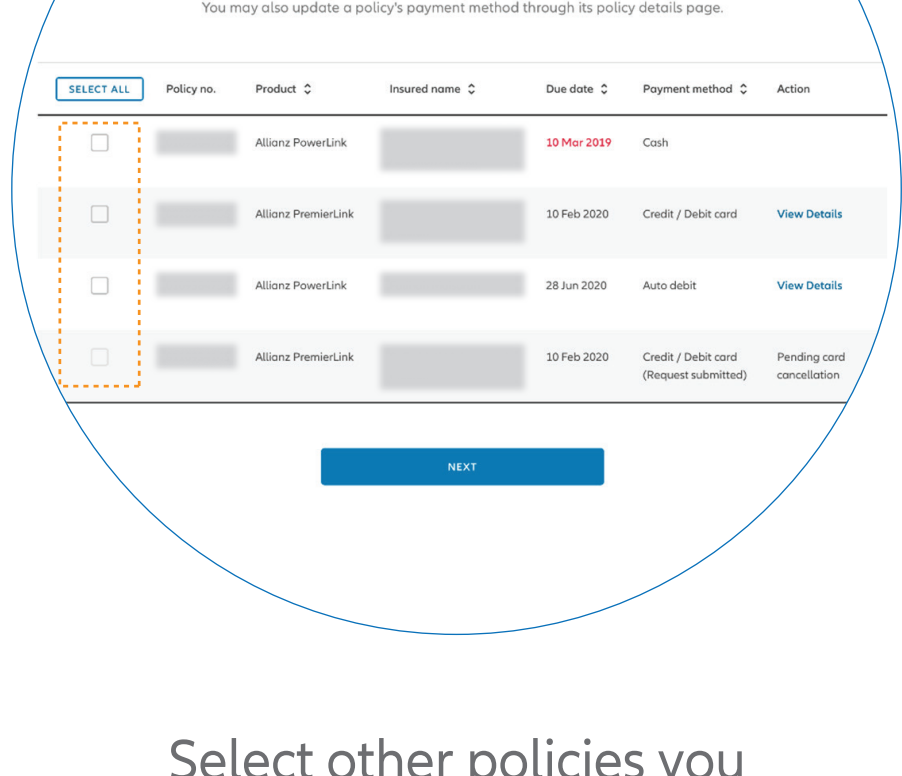
6



Click “**NEXT**” to proceed.

点击 “**NEXT**” 继续。

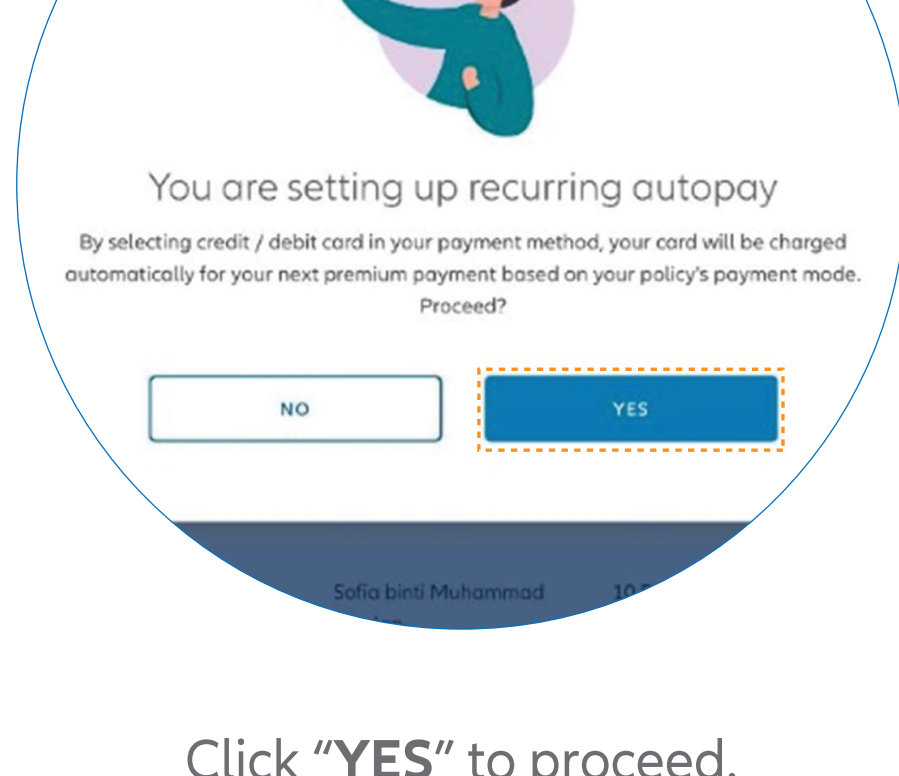
7



Select other policies you want to update and click “**NEXT**”.

若你想一并更新其他保单, 选择该保单后点击 “**NEXT**”。

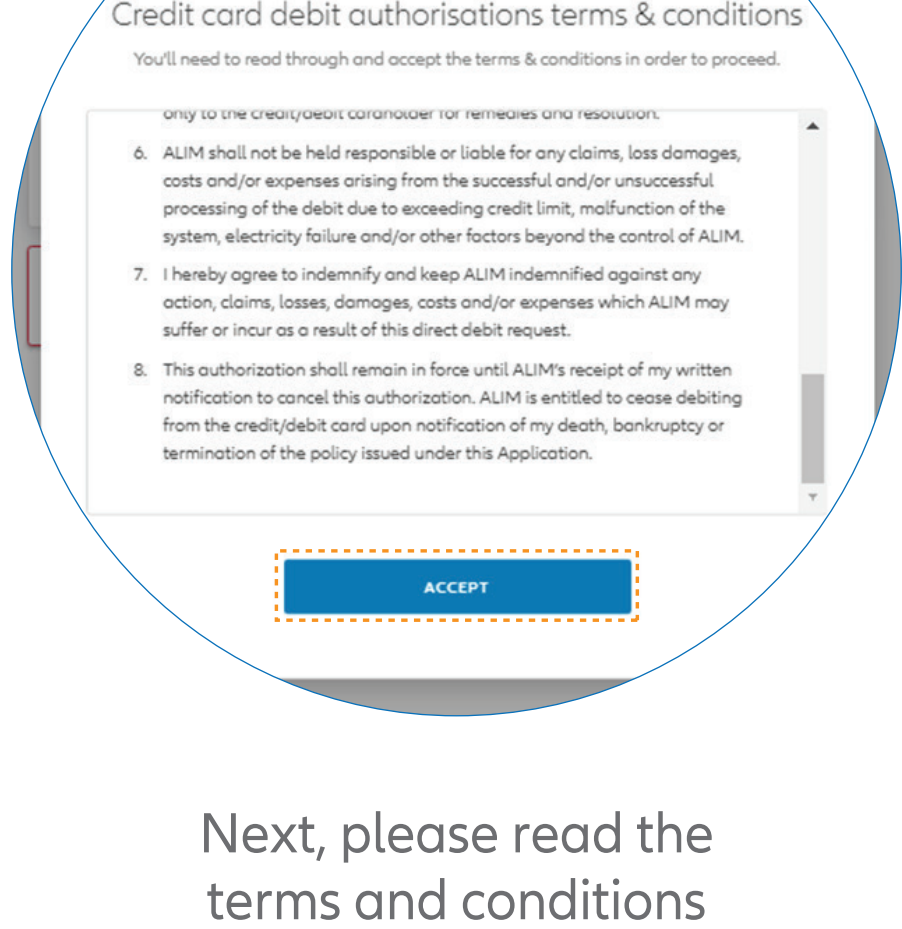
8



Click “**YES**” to proceed.

点击 “**YES**” 继续。

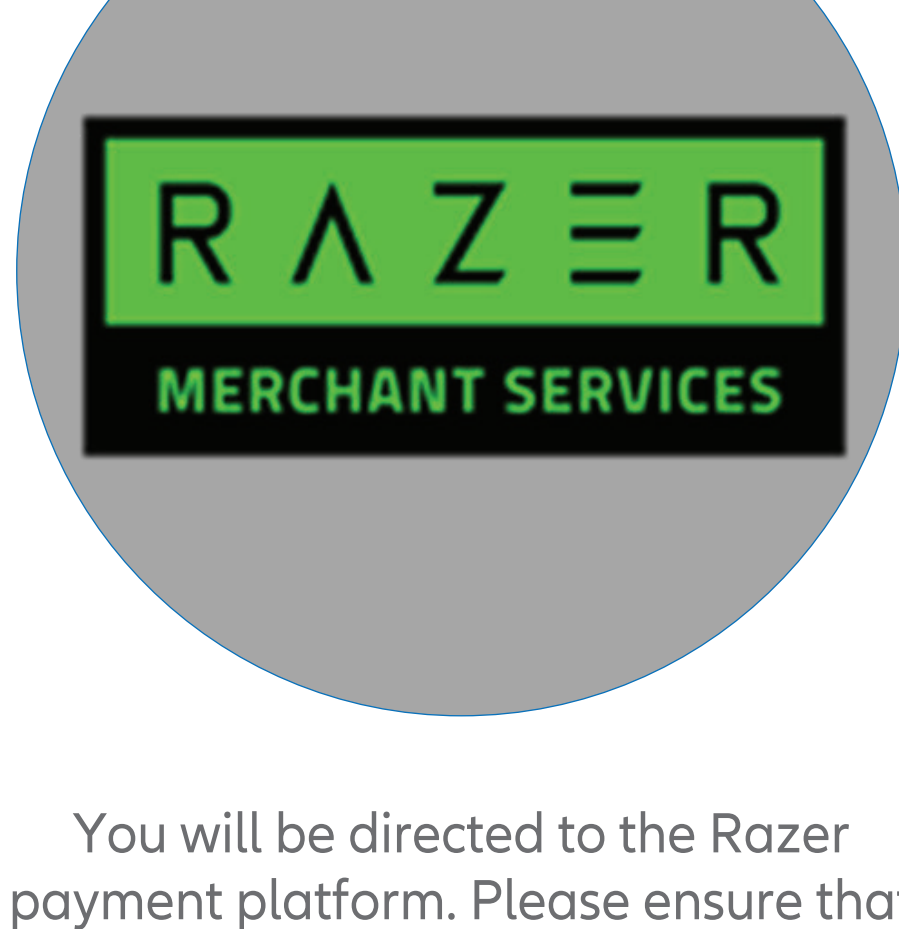
9



Next, please read the terms and conditions and then click “**ACCEPT**”.

接着, 请阅读条款与条件, 然后点击 “**ACCEPT**”。

10



You will be directed to the Razer payment platform. Please ensure that your new card details entered are correct before confirming your update.

Please note that RM1.01 will be deducted for card authentication purposes, regardless of the number of updated policies. This amount will be deducted from your next premium due for the policy selected in Step 3.

Upon successful authentication, you will receive an email confirmation of the deduction from Razer. You will also receive the Official Receipt from Allianz Malaysia via email the next day.

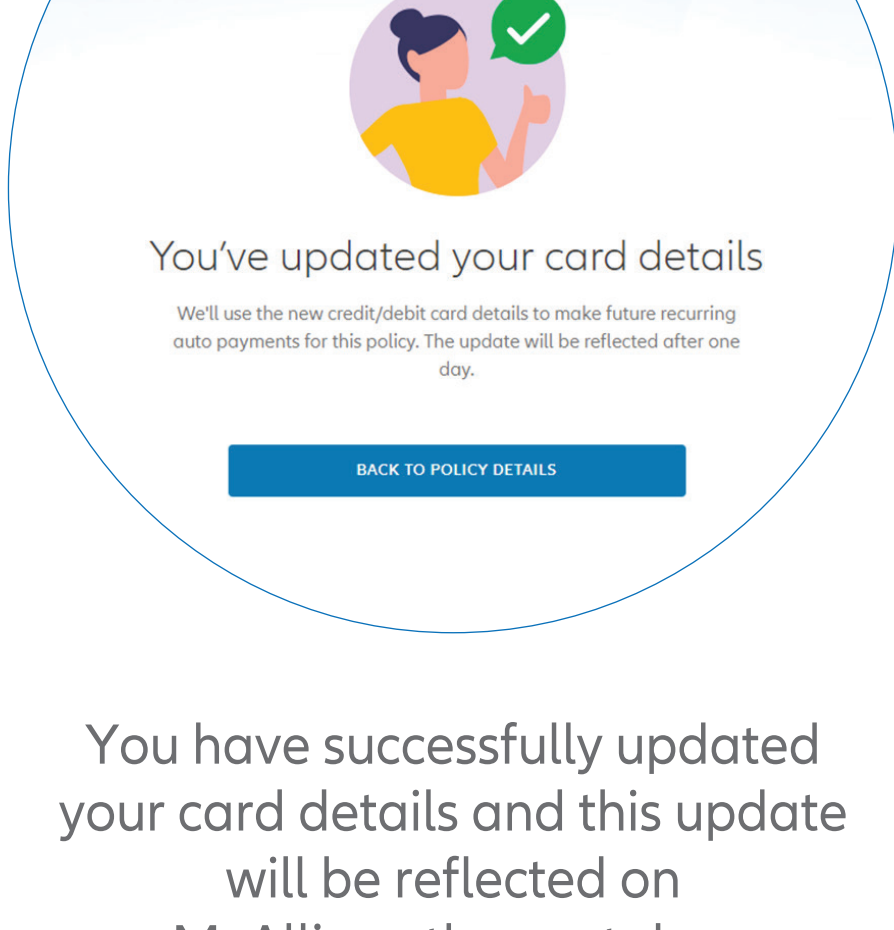
您的页面将被转换至 Razer 的支付平台。

在确认付款之前, 请检查以确保输入的资料正确无误。

请注意, 无论您此次更新多少份保单, RM1.01 将被扣除一次以进行转账/信用卡认证。这数额将用于扣除您在步骤 3 里所选择的保单的下一期保费。

认证成功后, 您将会收到由 Razer 所发出的电子邮件以确认此扣除数额。Allianz Malaysia 将在第二天通过电子邮件发送正式收据给您。

11



You have successfully updated your card details and this update will be reflected on MyAllianz the next day.

We will use the updated card details to make future recurring payment for the selected policy (or policies).

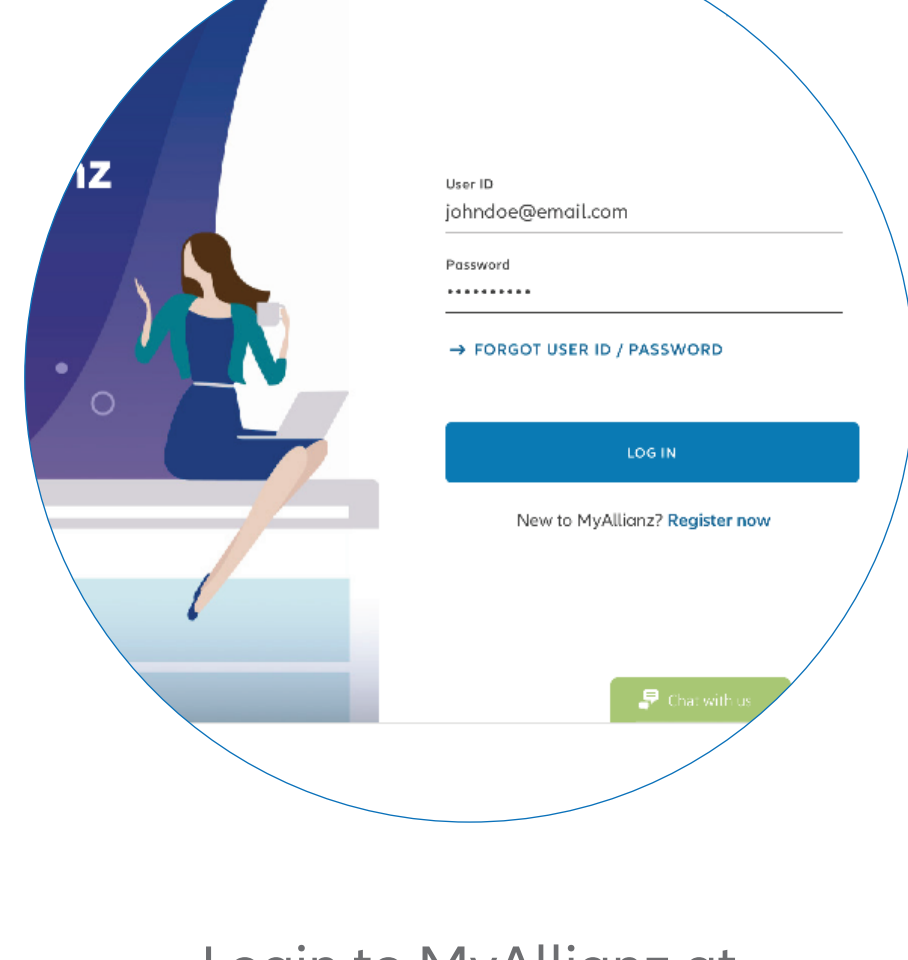
您已成功更新您的转账/信用卡资料, 此更新将于第二天显示。

我们将使用更新后的转账/信用卡资料来为您选择的保单进行定期自动付款。

STEPS TO UPDATE DEBIT/CREDIT CARD DETAILS

更新转账/信用卡资料的步骤

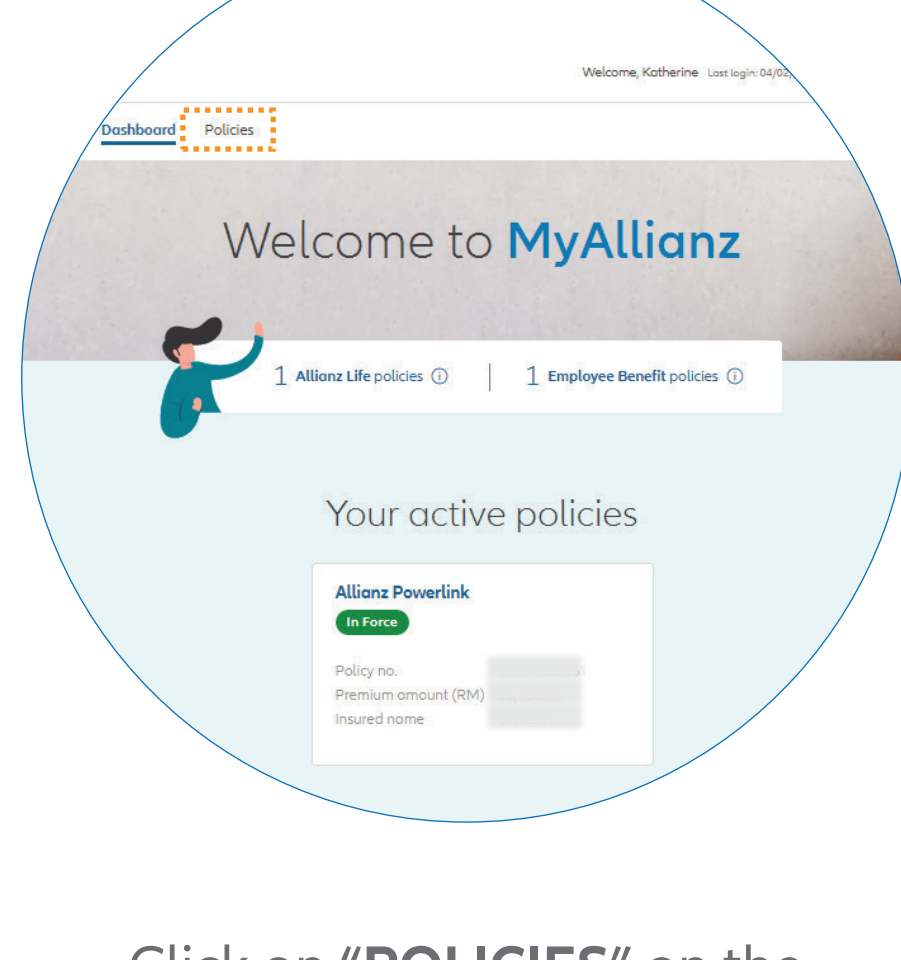
1



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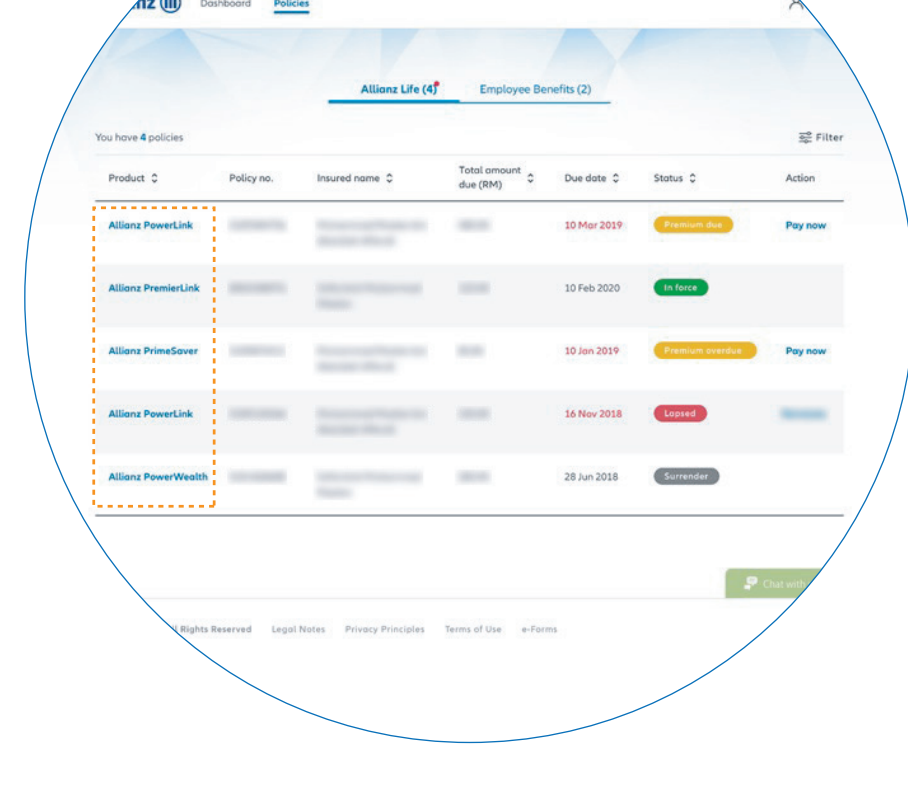
2



Click on “**POLICIES**” on the top left of the homepage.

点击首页顶部的 “**POLICIES**”。

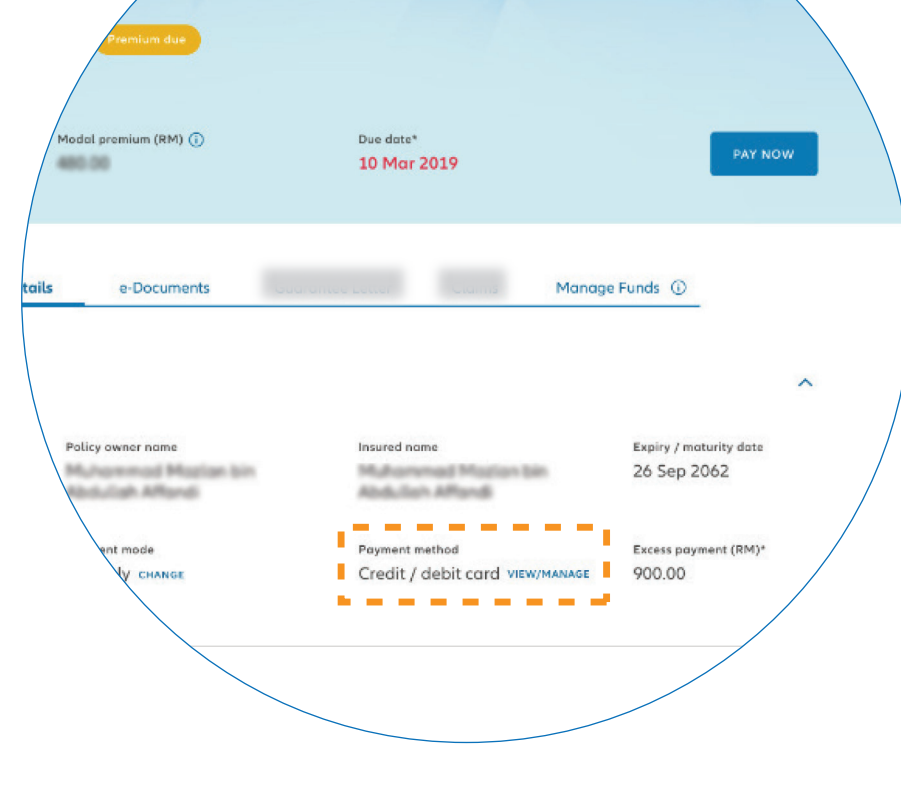
3



Select the policy which you would like to update the debit/credit card details.

选择您要更新转账/信用卡资料的保单。

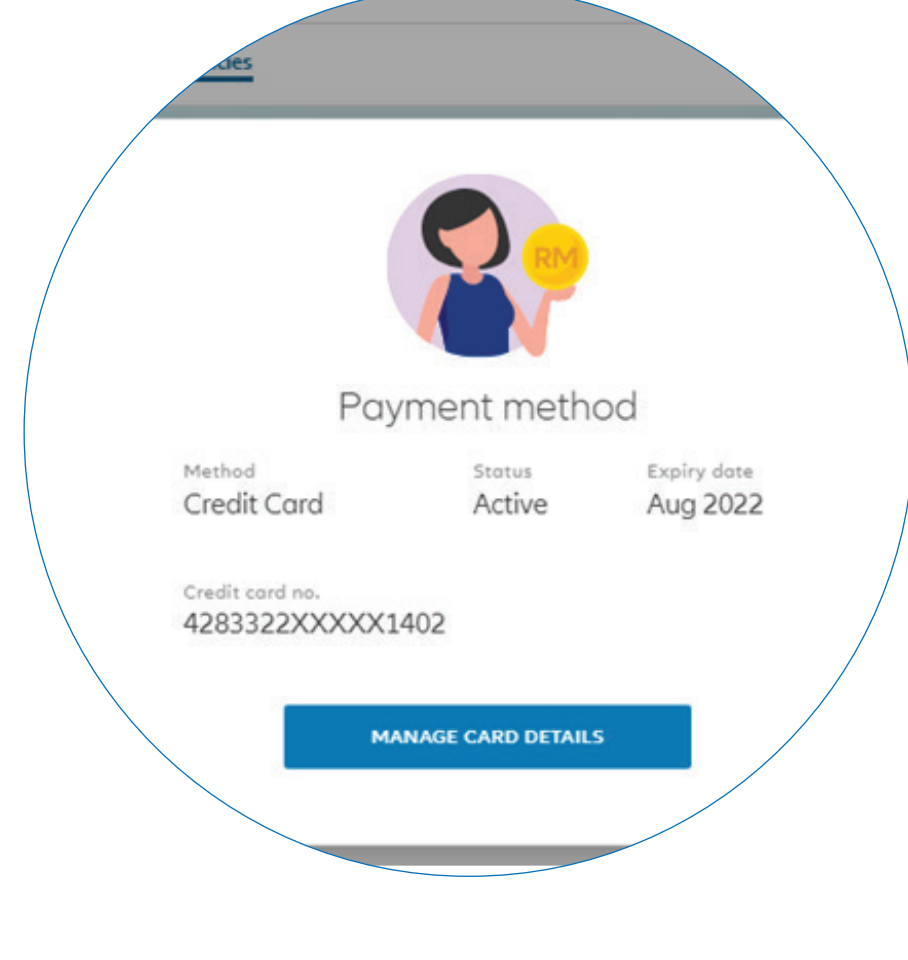
4



Click “**VIEW/MANAGE**” in the “**PAYMENT METHOD**” section.

在 “**PAYMENT METHOD**” 的部分，点击 “**VIEW/MANAGE**”。

5



Click “**MANAGE CARD DETAILS**” to proceed.

请点击 “**MANAGE CARD DETAILS**” 以便继续。

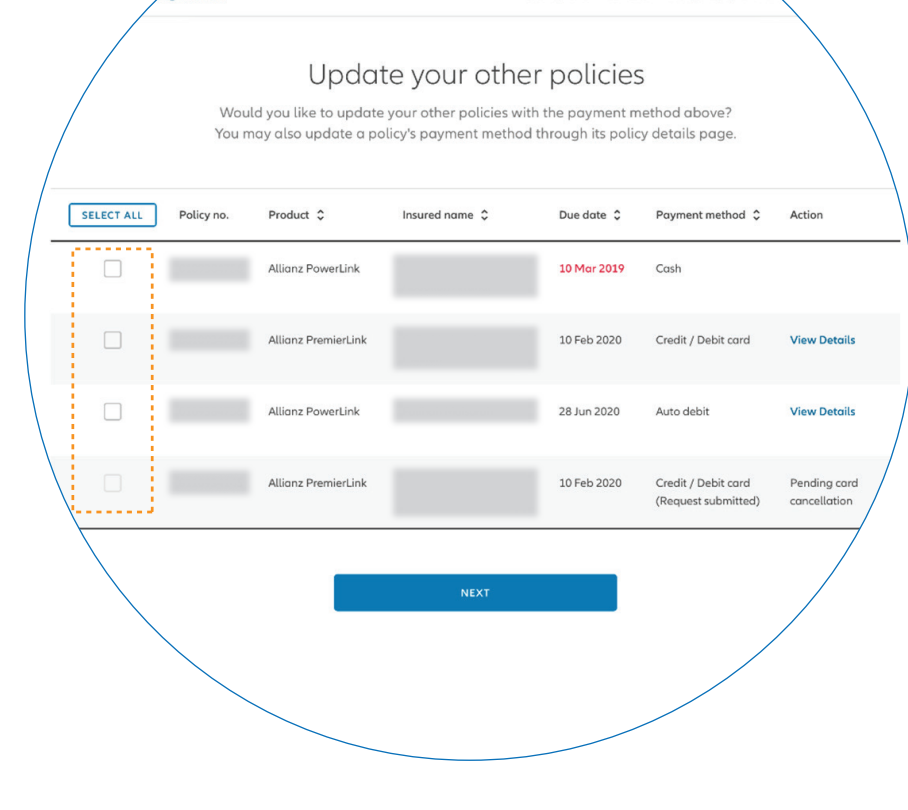
6



Select “**Update Card**” to update your card details and click “**NEXT**”.

选择 “**Update Card**” 以更新转账/信用卡资料，然后点击 “**NEXT**”。

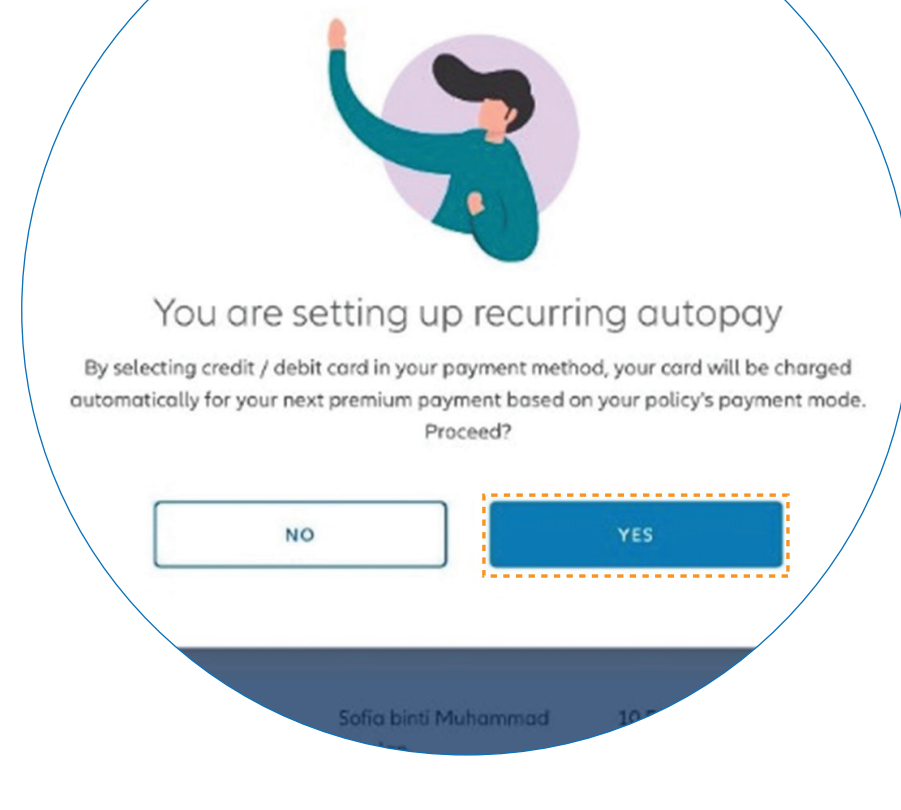
7



Select other policies you want to update and click “**NEXT**”.

若您想一并更新其他保单，选择相关保单后点击 “**NEXT**”。

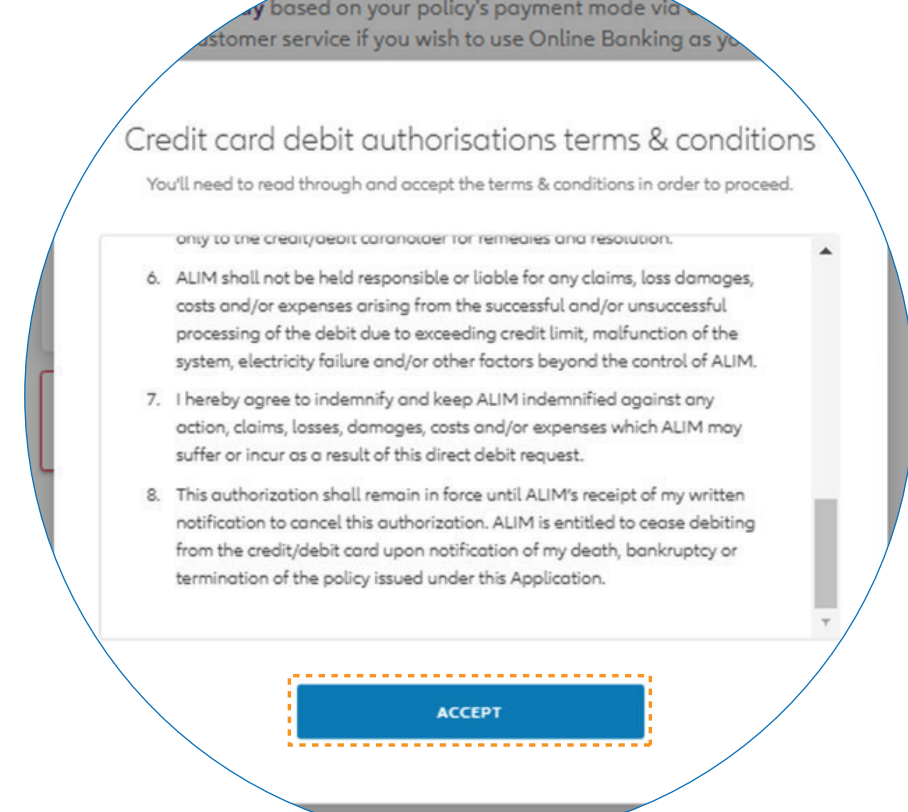
8



Click “**YES**” to proceed.

点击 “**YES**” 继续。

9



Next, please read the terms and conditions and then click “**ACCEPT**”.

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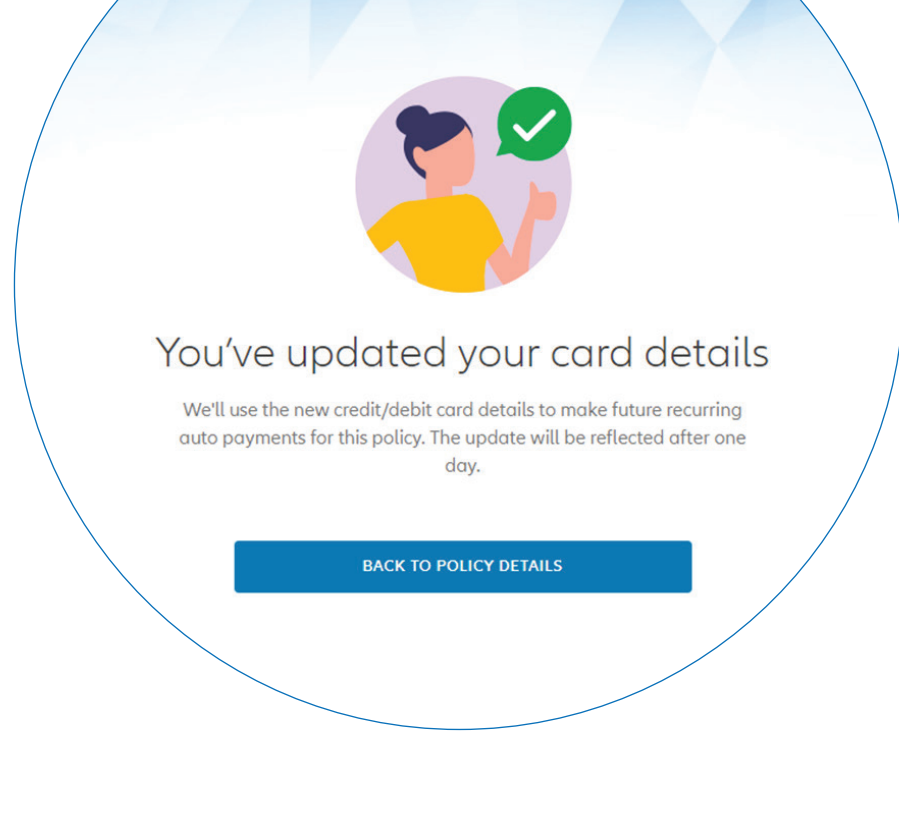
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Allianz Malaysia 将在第二天通过电子邮件发送正式收据给您。

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We will use the updated card details to make future recurring payment for the selected policy (or policies).

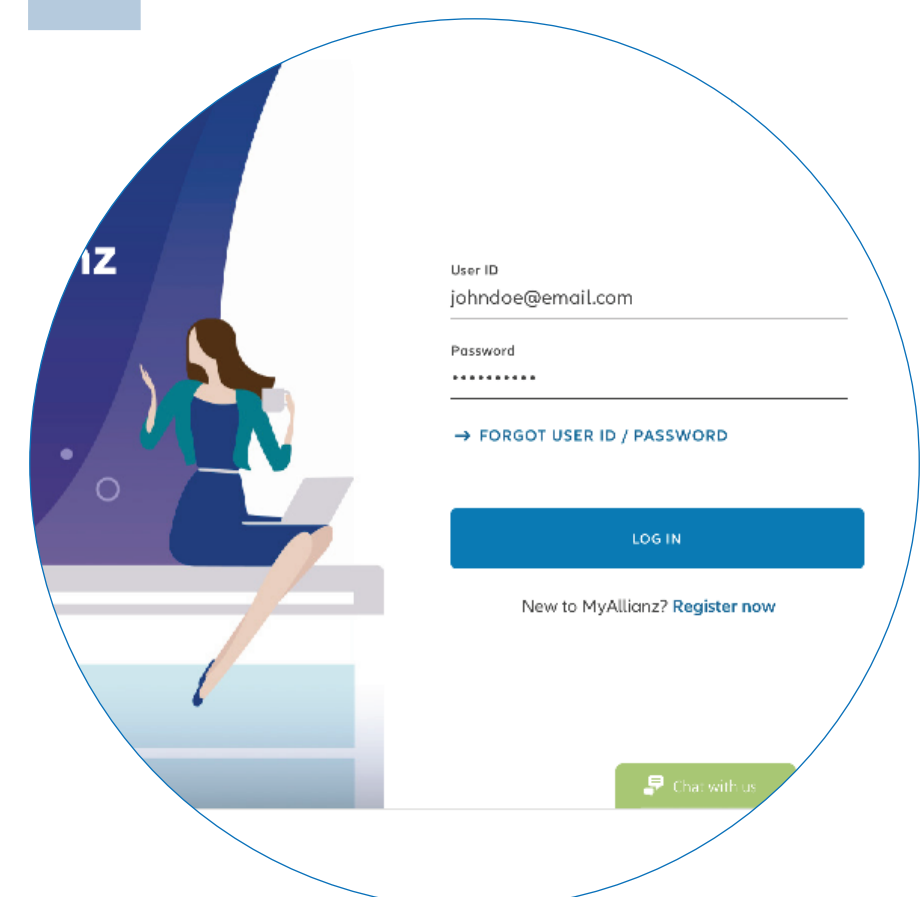
您已成功更新您的转账/信用卡资料，此更新将于第二天显示。

我们将使用更新后的转账/信用卡资料来为您选择的保单进行定期自动付款。

STEPS TO REMOVE DEBIT/CREDIT CARD DETAILS

删除转账/信用卡资料的步骤

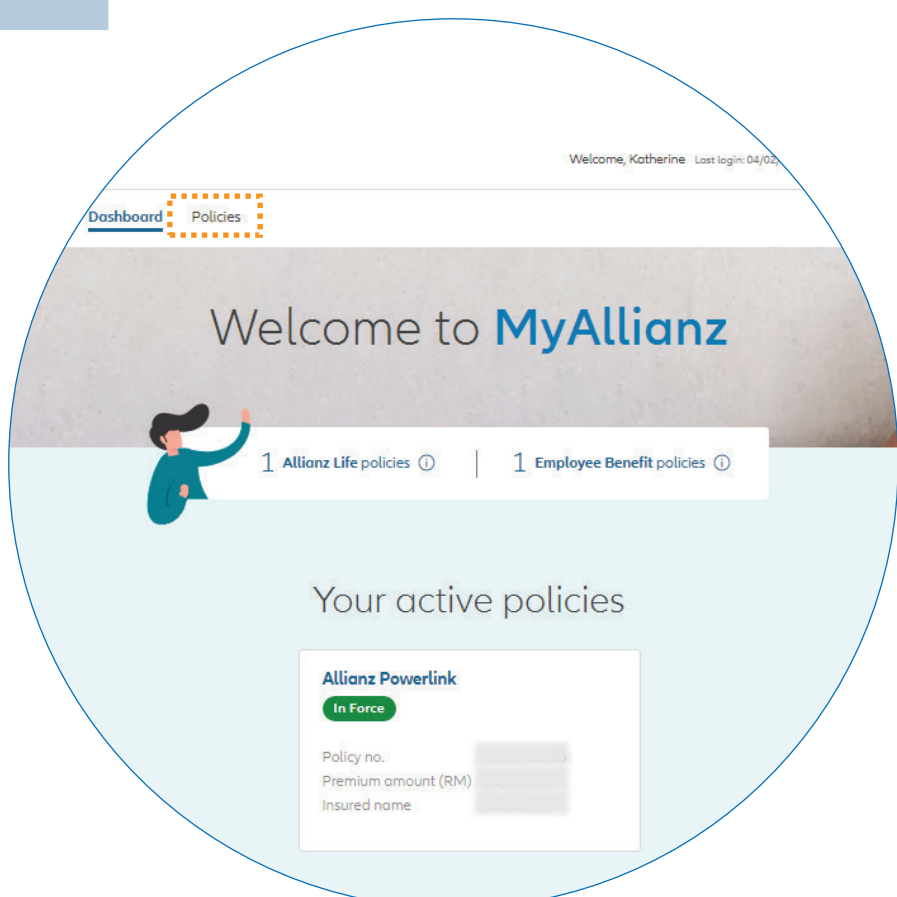
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2



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点击首页顶部的 “**POLICIES**”。

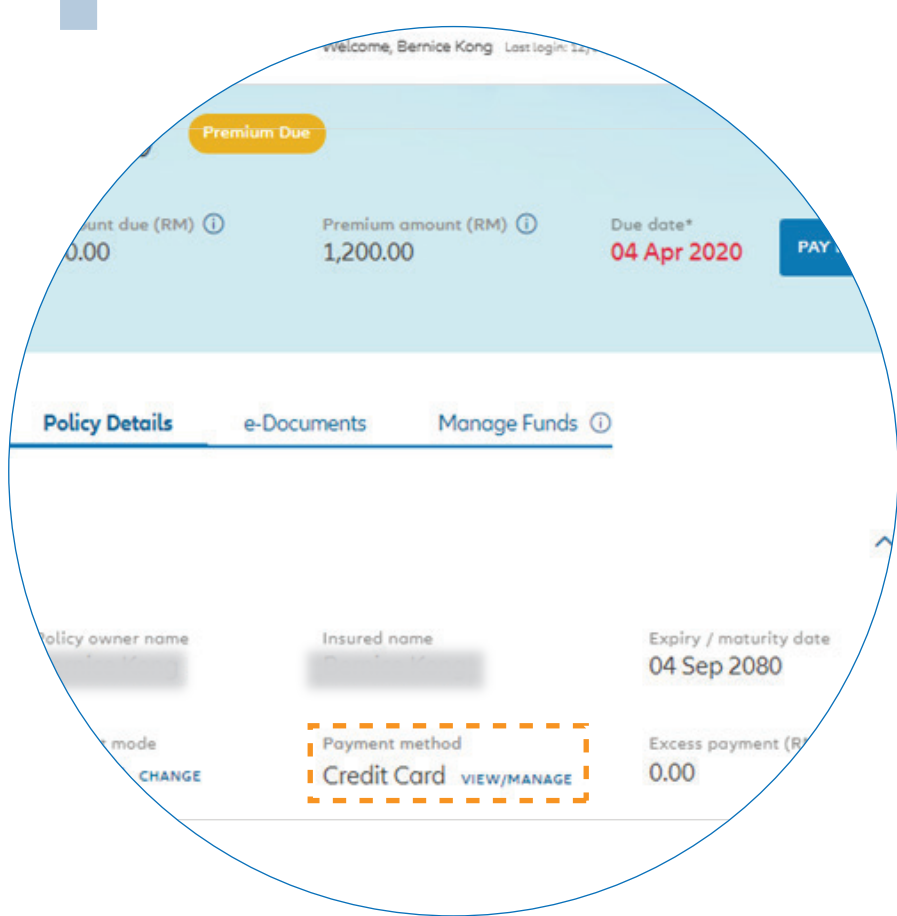
3



Select the policy which you would like to remove the debit/credit card details.

选择您要管理转账/信用卡资料的保单。

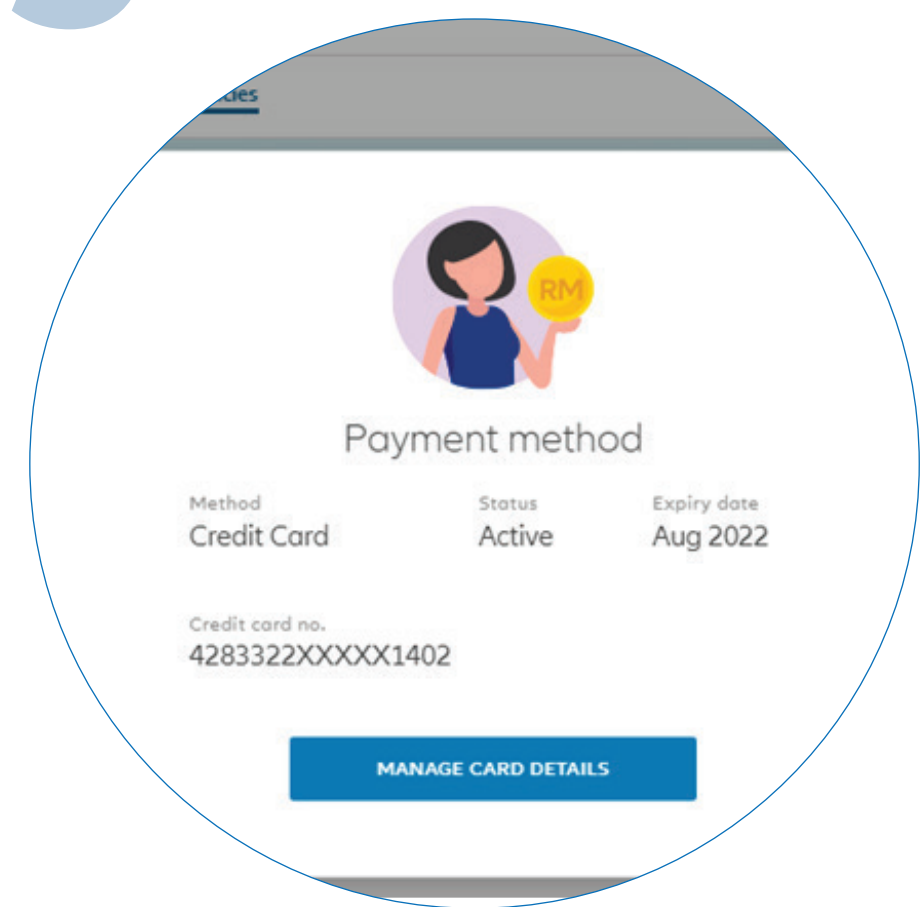
4



Click “**VIEW/MANAGE**” in the “**PAYMENT METHOD**” section.

在 “**PAYMENT METHOD**” 的部分，点击 “**VIEW/MANAGE**”。

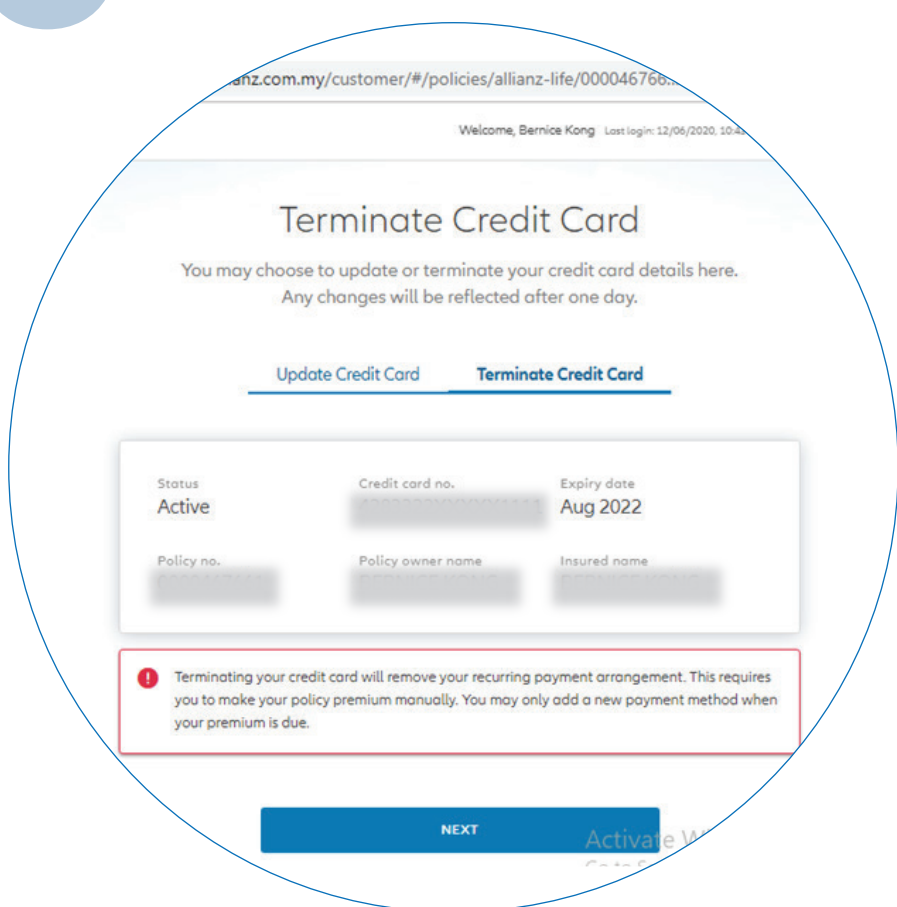
5



Click “**MANAGE CARD DETAILS**” to proceed.

请点击 “**MANAGE CARD DETAILS**” 以便继续。

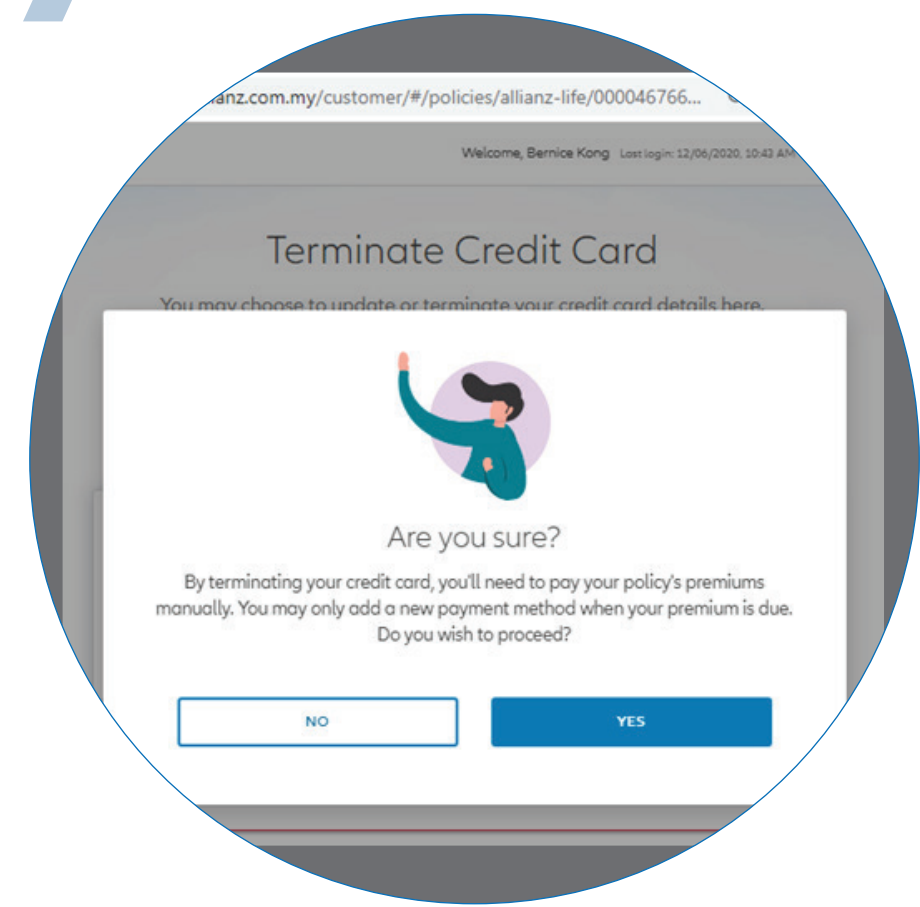
6



Select “**TERMINATE CREDIT CARD**” to remove card details and click “**NEXT**”.

选择 “**TERMINATE CREDIT CARD**” 以删除转账/信用卡资料，然后点击 “**NEXT**”。

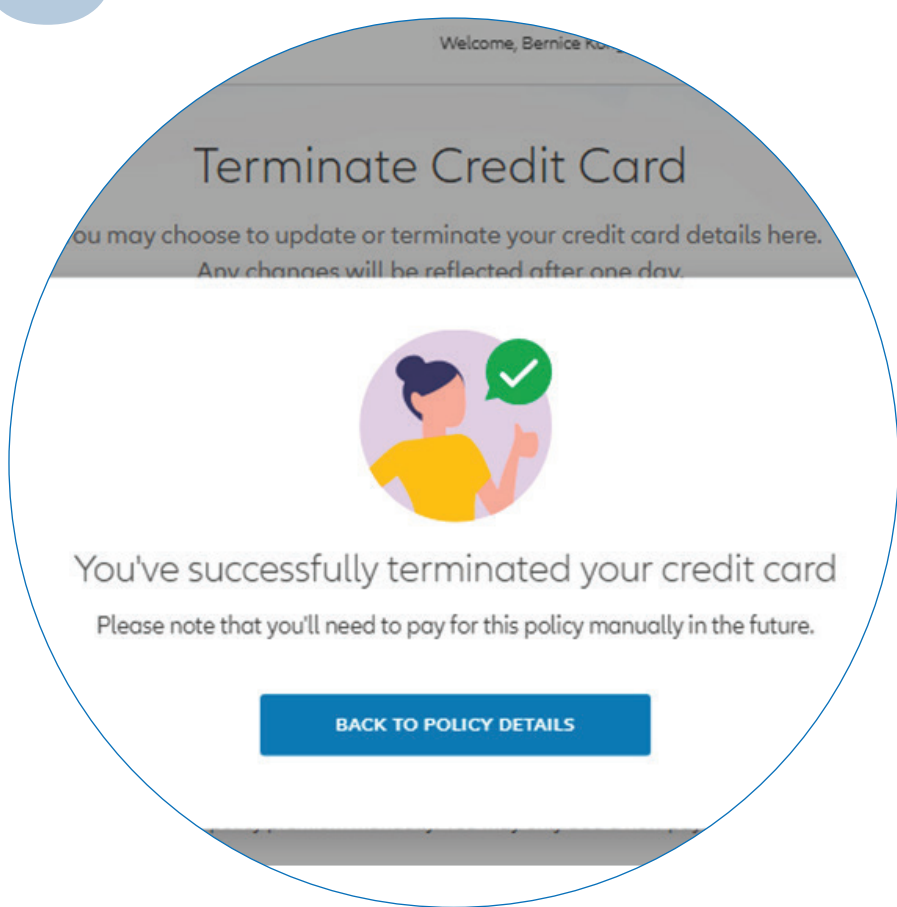
7



Please note that removing your card details will affect the recurring auto pay arrangement. Click “**YES**” to confirm.

请注意，删除转账/信用卡资料将影响您的定期自动付款设定。点击 “**YES**” 以确认。

8



You have successfully removed your card details and the change will be reflected on MyAllianz the next day.

您已成功删除您的转账/信用卡资料，此更新将于第二天显示。