

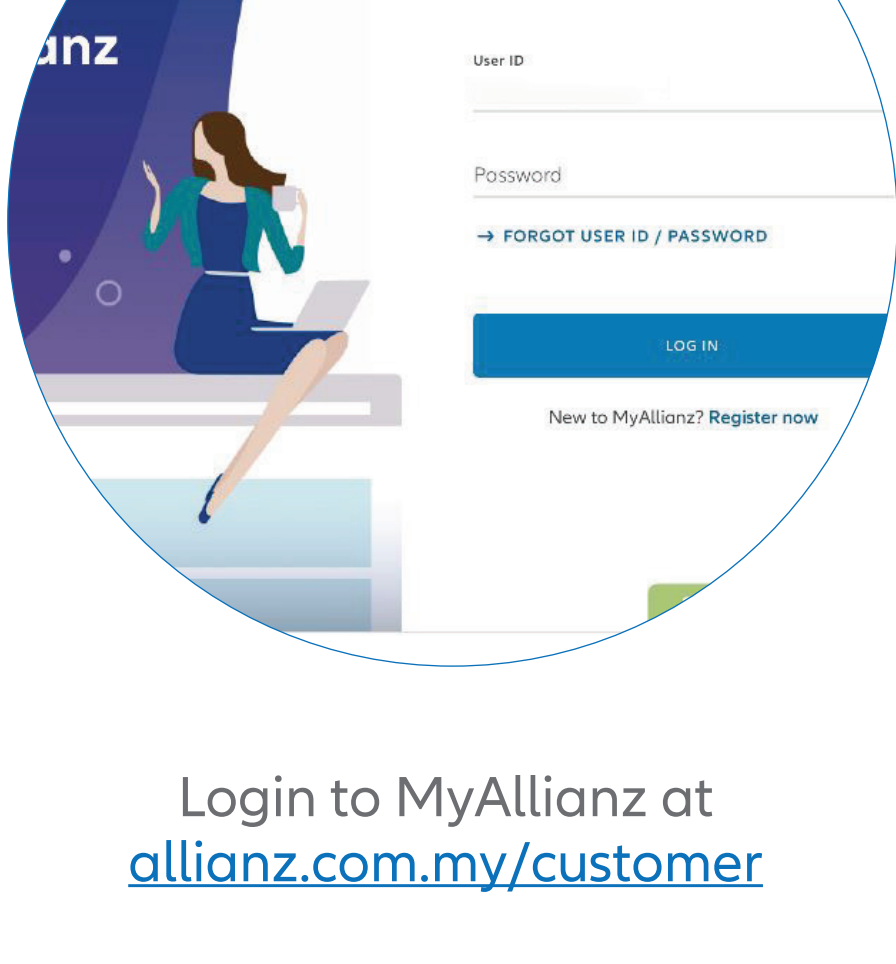
MYALLIANZ USER GUIDE

Steps to update contact details on MyAllianz (email address, mobile no. and mailing address)

在MyAllianz更新联络资料的步骤 (电子邮件地址、手机号码和邮寄地址)

STEPS TO UPDATE EMAIL ADDRESS 更新电子邮件地址的步骤

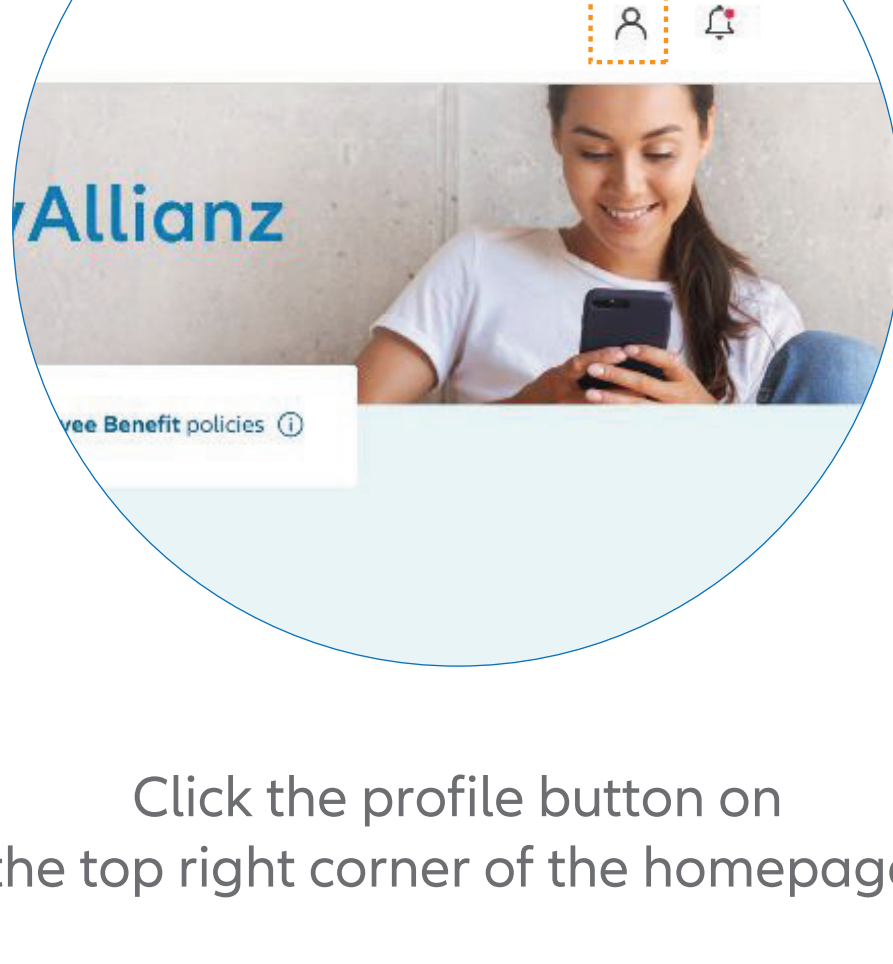
1



Login to MyAllianz at allianz.com.my/customer

请到allianz.com.my/customer 登录MyAllianz。

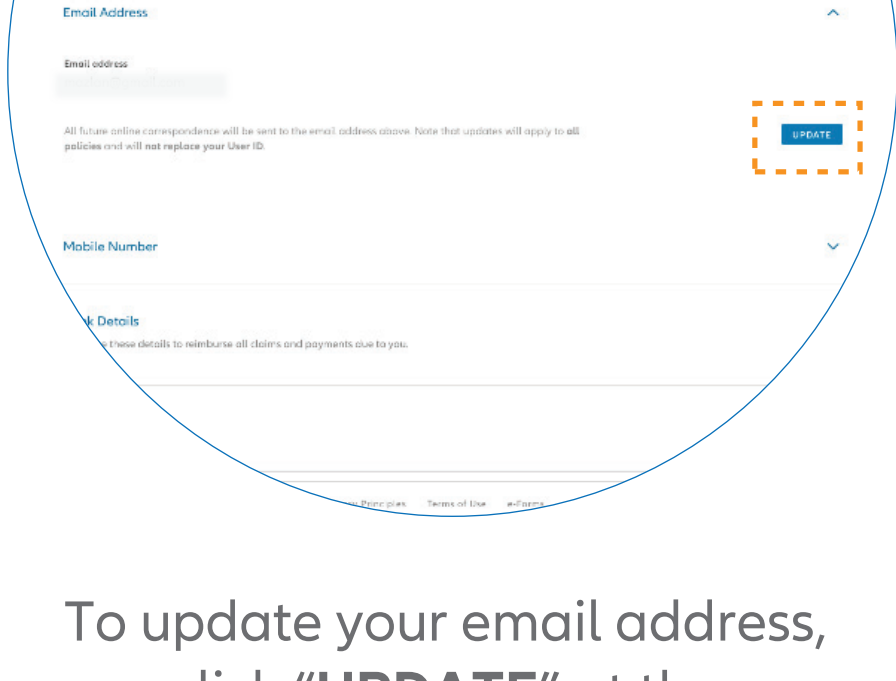
2



Click the profile button on the top right corner of the homepage.

点击位于主页右上角的客户资料图标按钮。

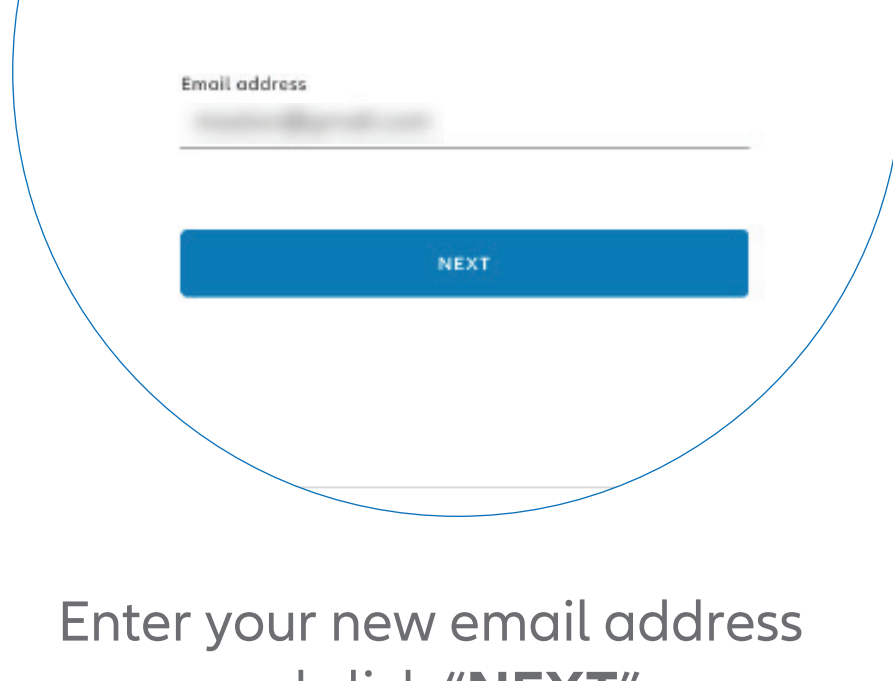
3



To update your email address, click "UPDATE" at the "EMAIL ADDRESS" section.

请点击“EMAIL ADDRESS”部分上的“UPDATE”以更新您的电子邮件地址。

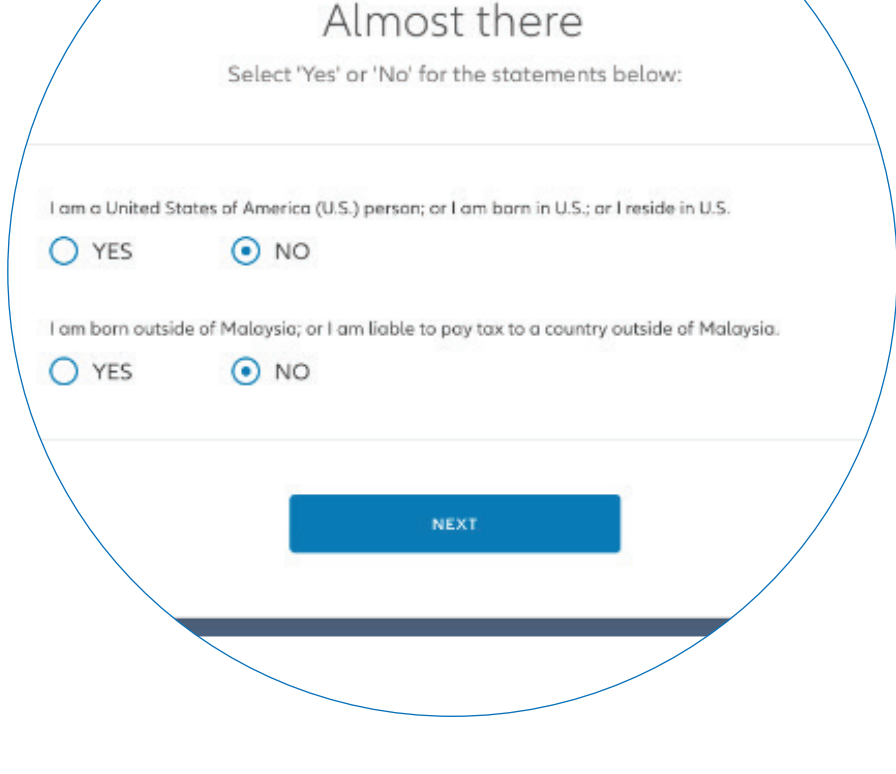
4



Enter your new email address and click "NEXT".

输入您新的电子邮件地址后点击“NEXT”。

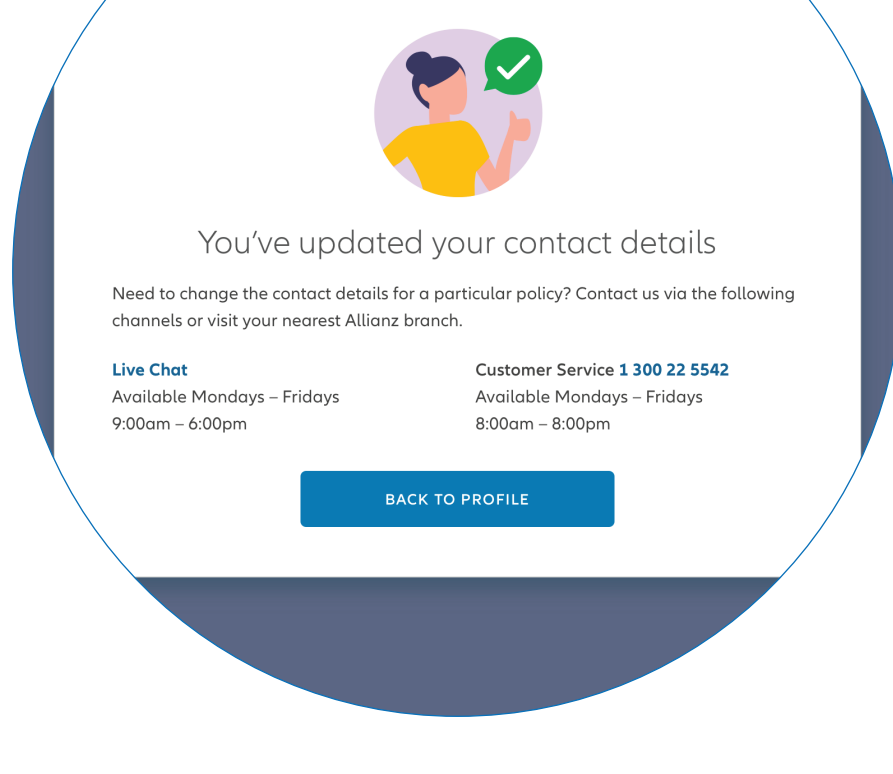
5



Answer the 2 mandatory questions and click "NEXT".

回答2道强制性问题，然后点击“NEXT”。

6

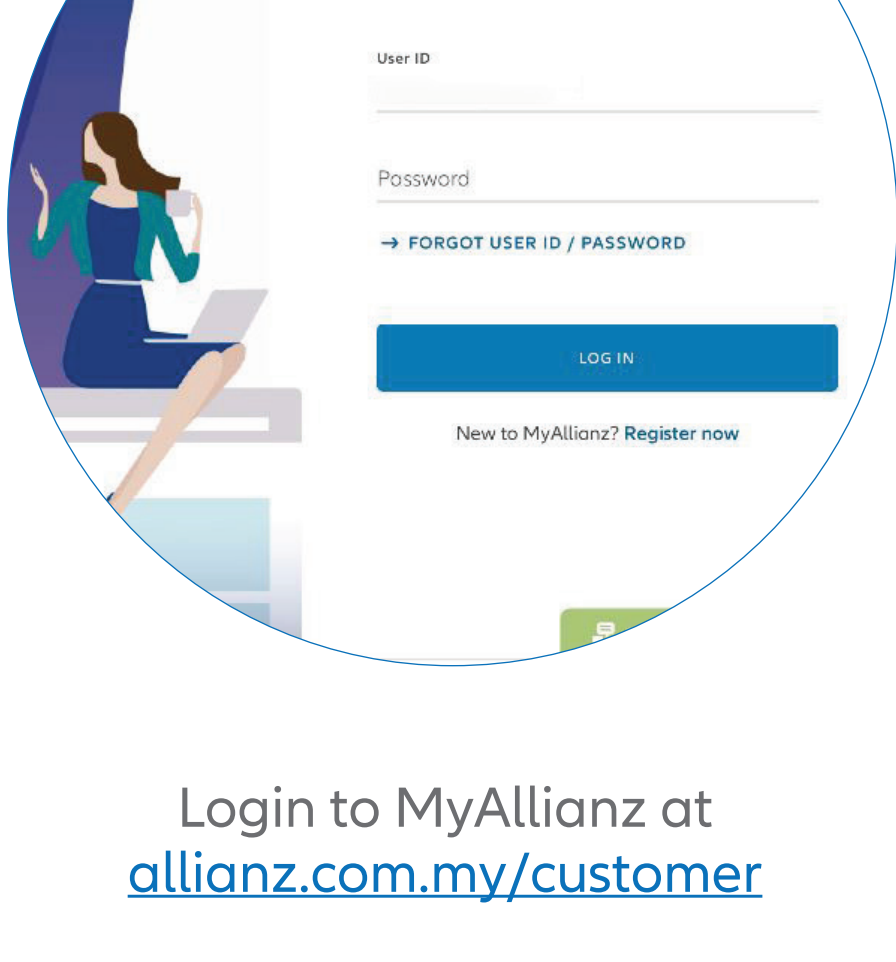


You have successfully updated your email address.

您已成功更新您的电子邮件地址。

STEPS TO UPDATE MOBILE NUMBER 更新手机号码的步骤

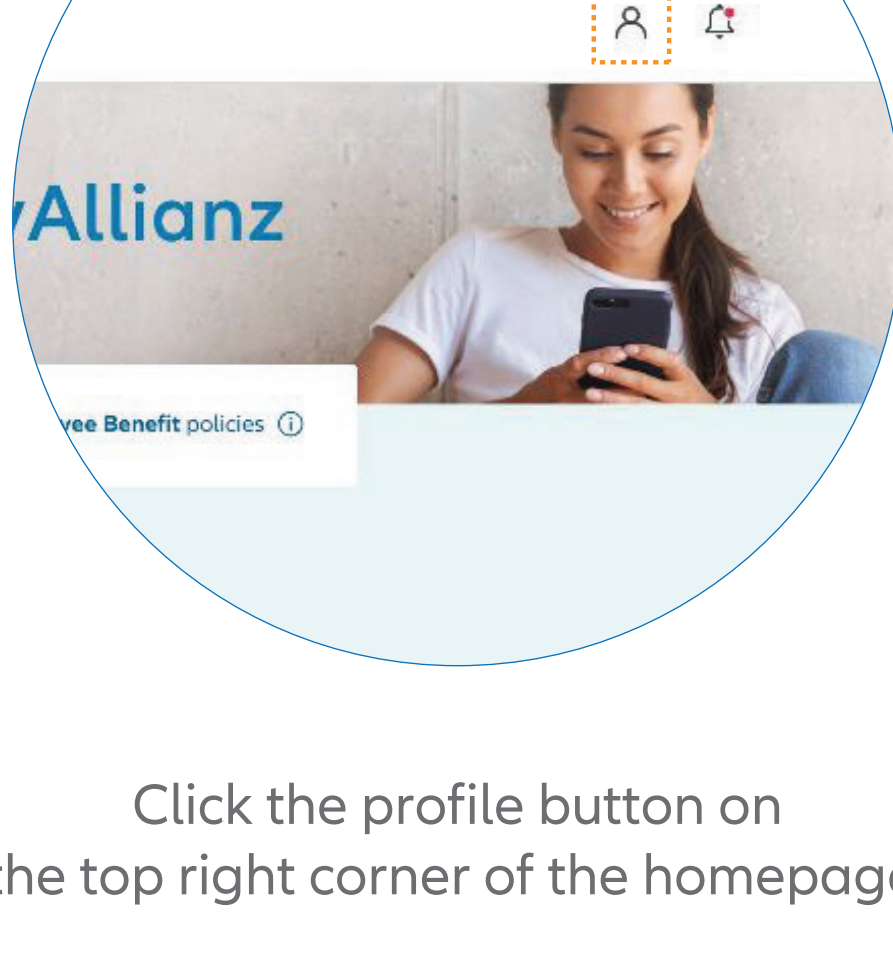
1



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2



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点击位于主页右上角的客户资料图标按钮。

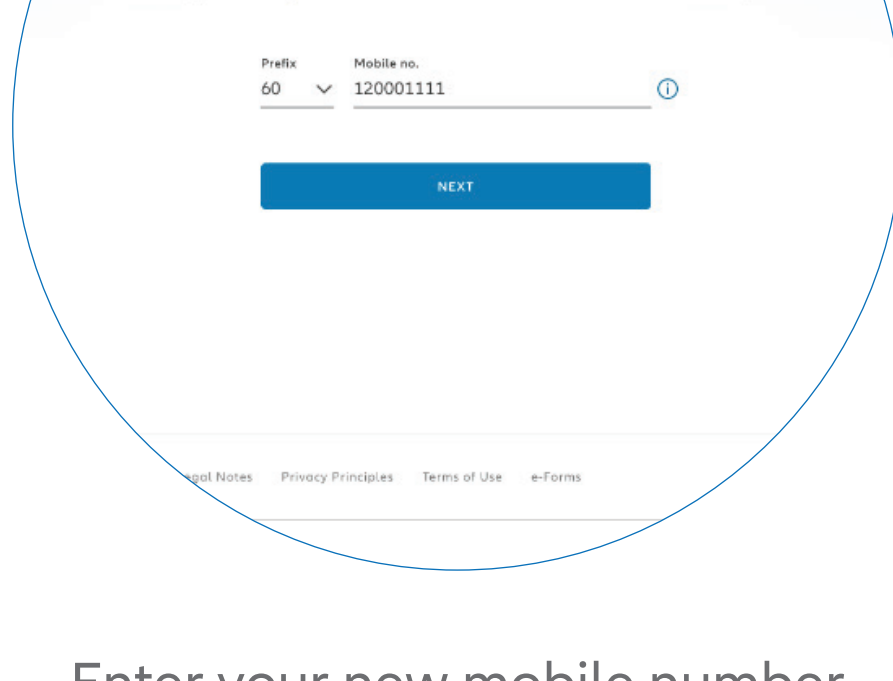
3



To update your mobile number, click "UPDATE" button at the "MOBILE NUMBER" section.

请点击“MOBILE NUMBER”部分上的“UPDATE”以更新您的手机号码。

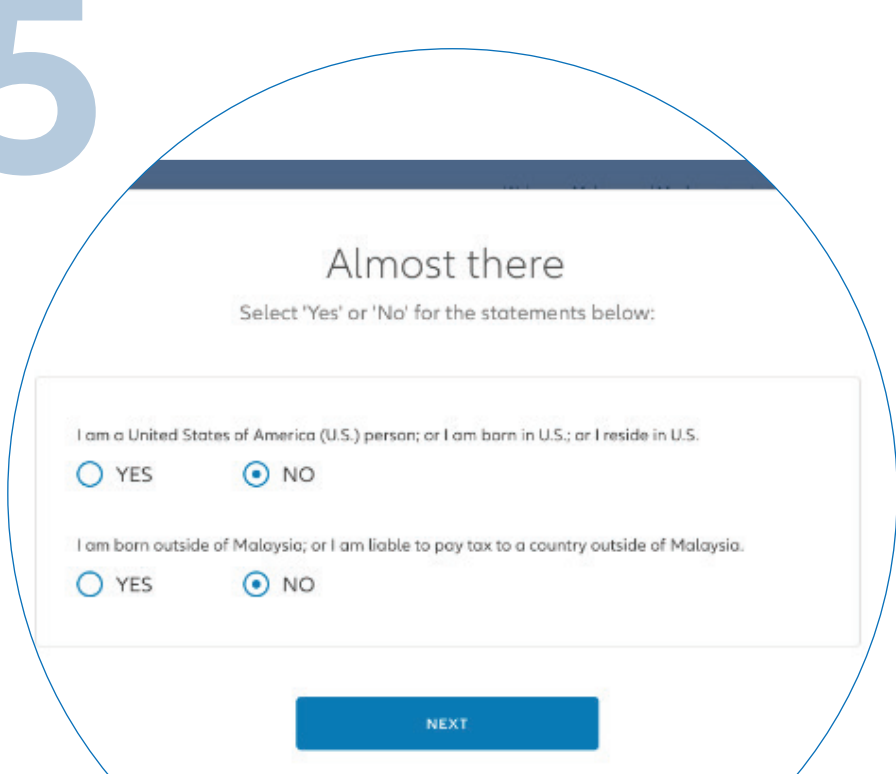
4



Enter your new mobile number and click "NEXT".

输入新的手机号码，然后点击“NEXT”。

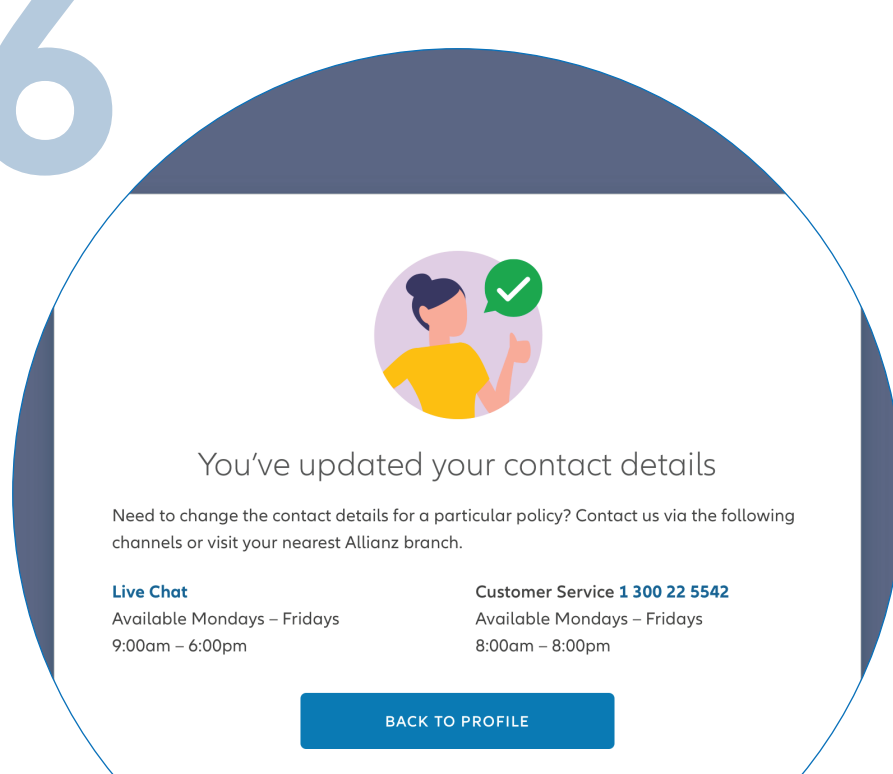
5



Answer the 2 mandatory questions and click "NEXT".

回答2道强制性问题，然后点击“NEXT”。

6

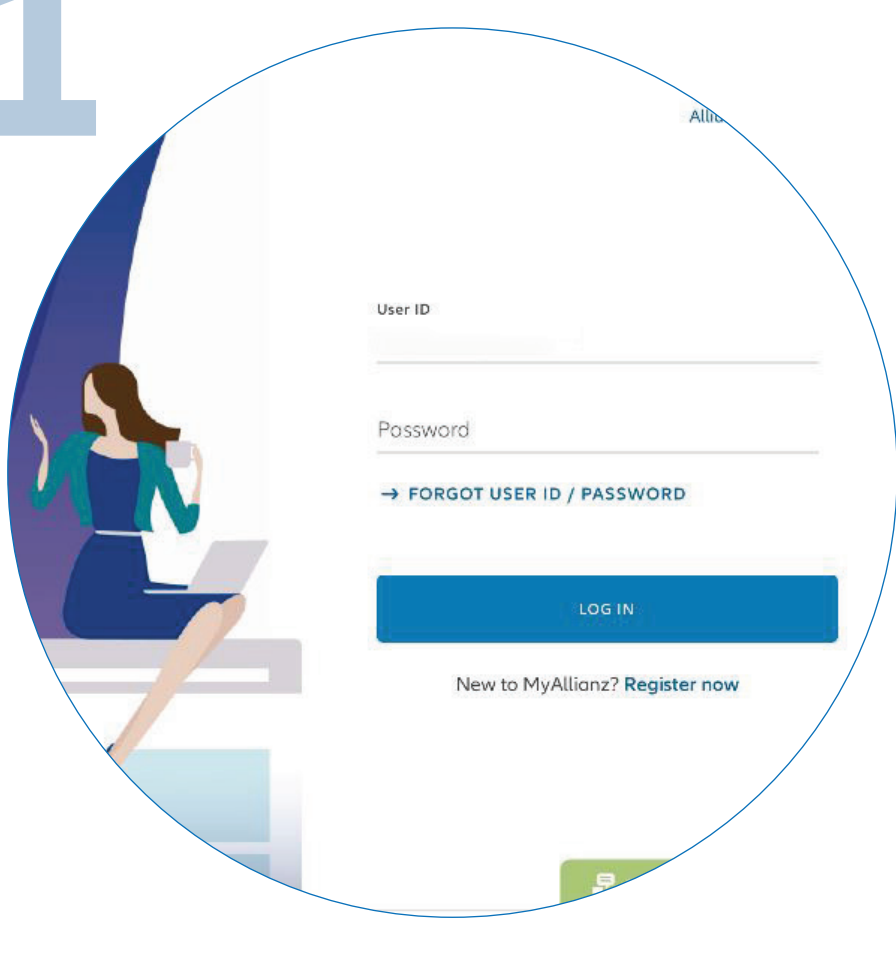


You have successfully updated your mobile number.

您已成功更新您的手机号码。

STEPS TO UPDATE MAILING ADDRESS 更新邮寄地址的步骤

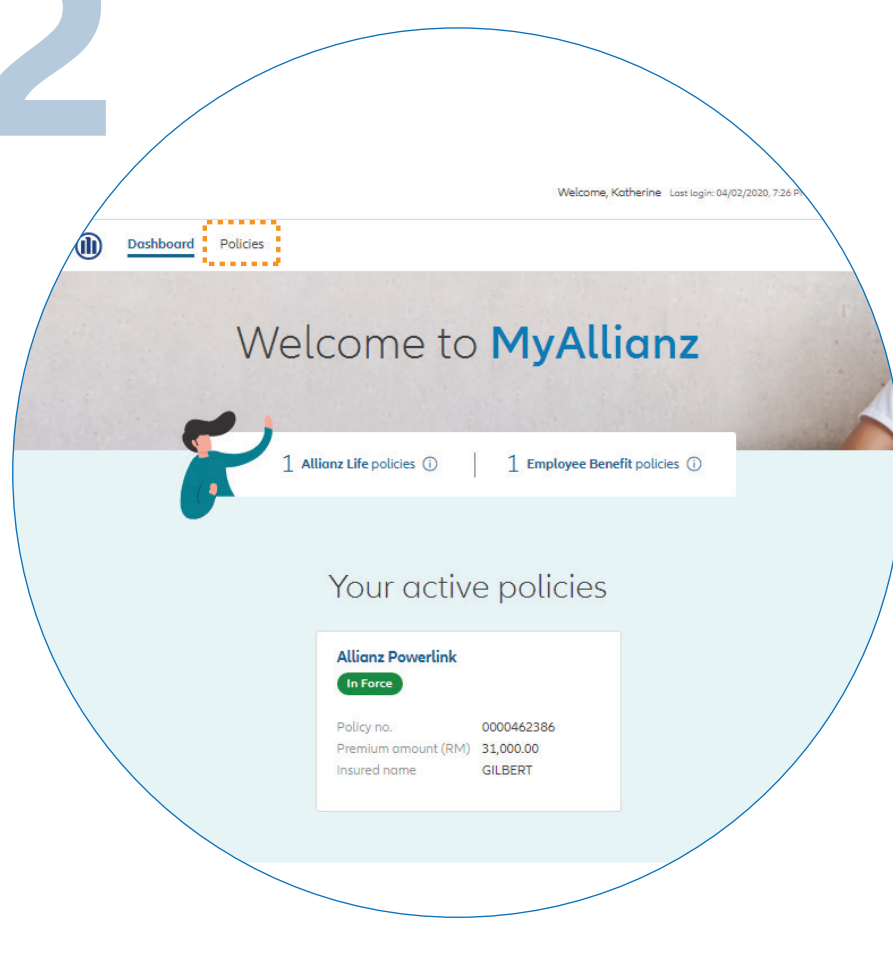
1



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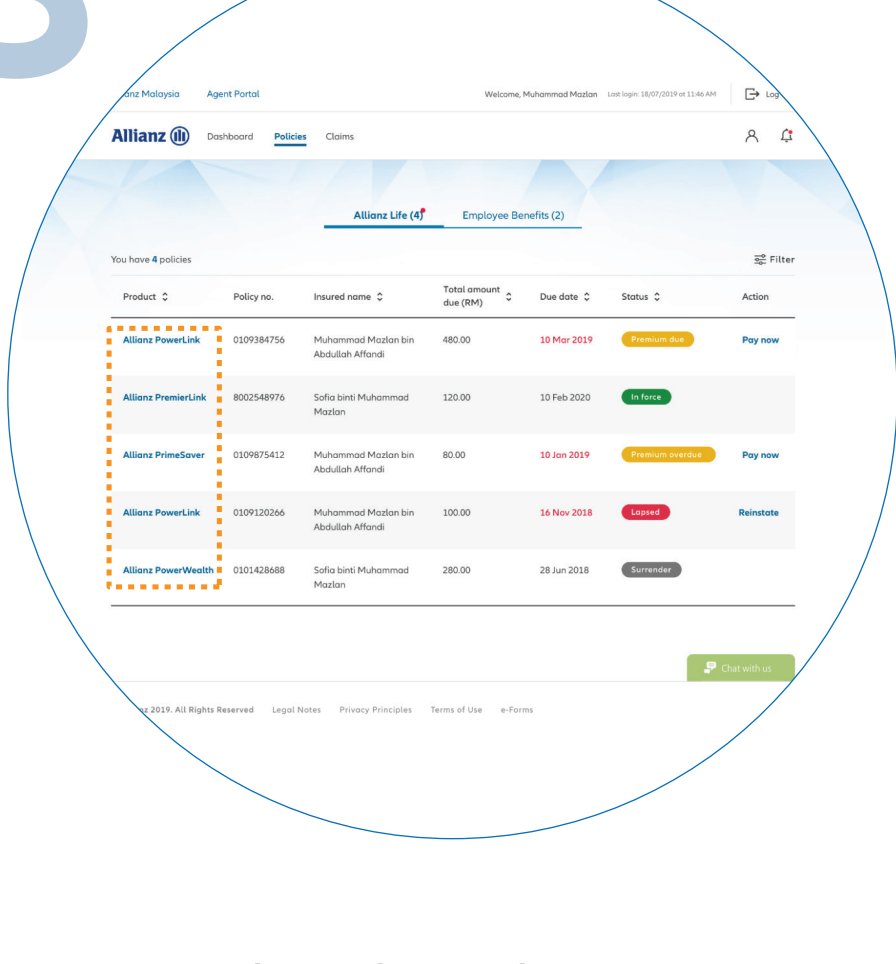
2



Click "POLICIES" on the top left of the homepage.

点击首页顶部的“POLICIES”。

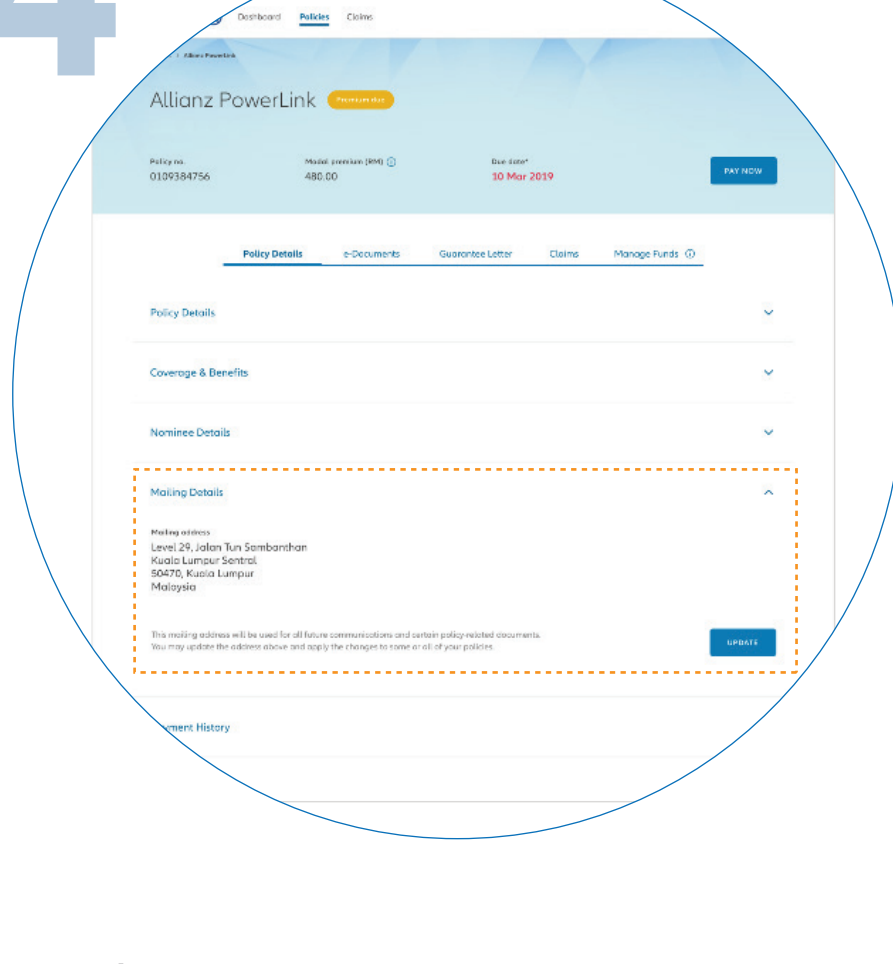
3



Select the policy you want to update.

选择您想要浏览的保单。

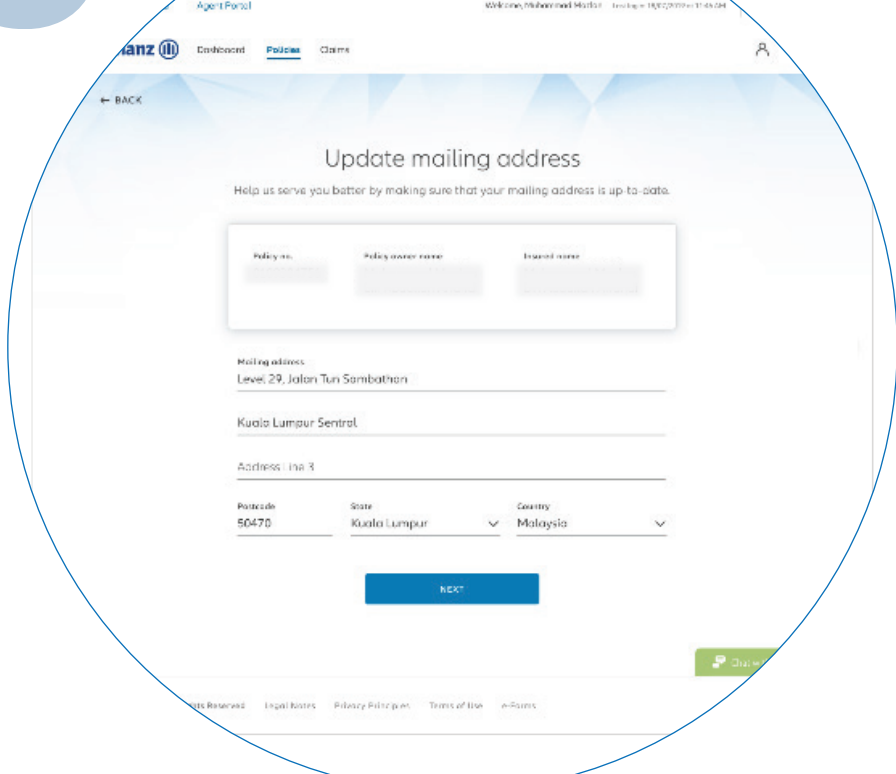
4



Go to the "MAILING DETAILS" section and click "UPDATE".

在“MAILING DETAILS”的部分，点击“UPDATE”。

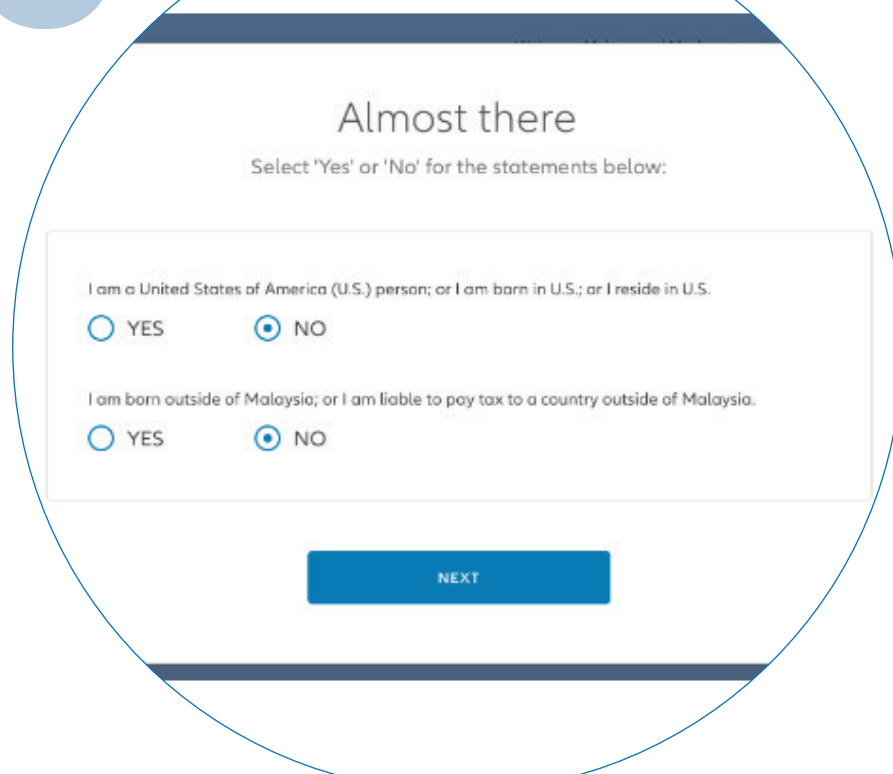
5



Enter your new mailing address and click "NEXT".

输入新的邮寄地址后点击“NEXT”。

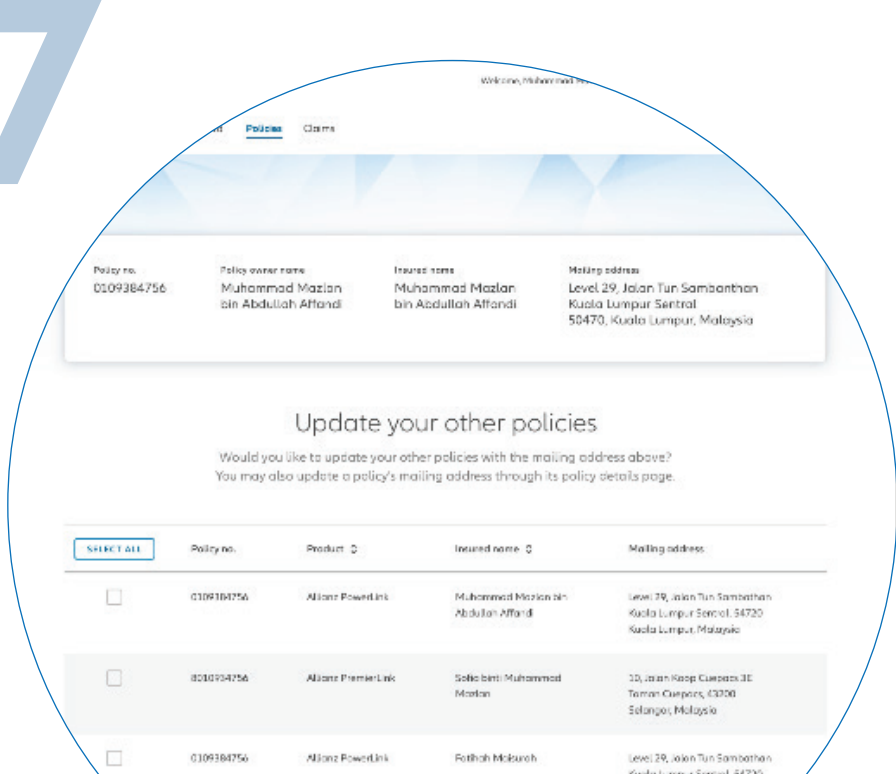
6



Answer the 2 mandatory questions and click "NEXT".

回答2道强制性问题，然后点击“NEXT”。

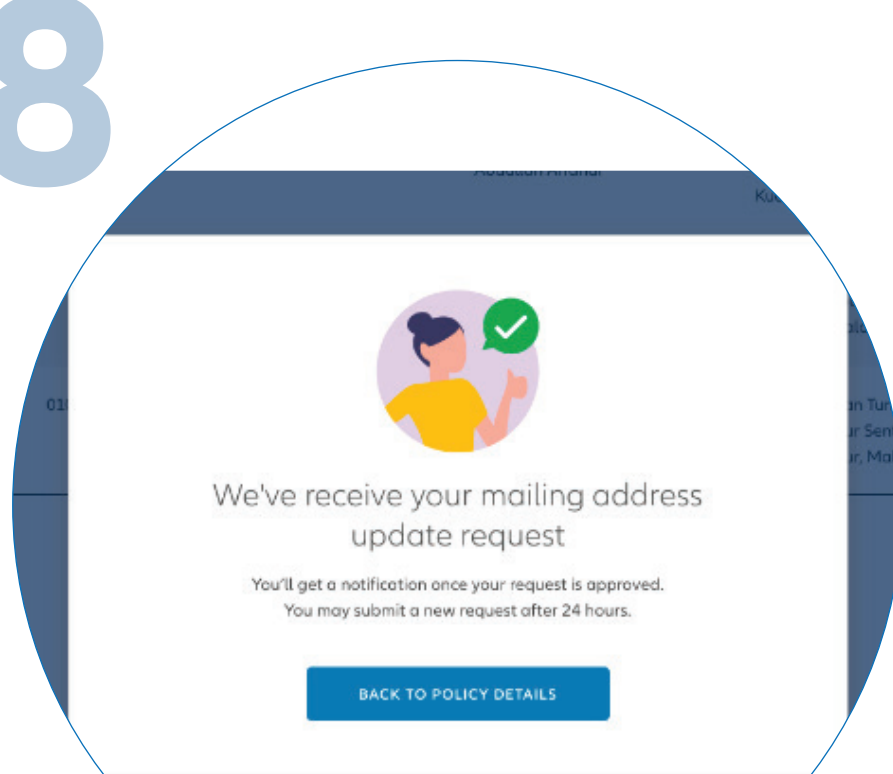
7



Select other policies you want to update and click "SAVE & UPDATE".

若您想一并更新其他保单的邮寄地址，选择相关保单后点击“SAVE & UPDATE”。

8



Your request will be processed and you'll receive a notification on MyAllianz once it is approved.

您的请求将被处理，在MyAllianz批准后将收到通知。